



## 1203.1 – Digital Accessibility

### Purpose:

The purpose of this procedure is to define and operationalize the BSC Policy 1203.1 Digital Accessibility.

### Procedure:

All Bismarck State College websites, web services, and web applications shall be accessible to and usable by individuals with disabilities as required by law and as described below.

- i. All new or revised websites, web services, and web applications published, hosted, or otherwise provided by Bismarck State College will be in compliance with the World Wide Web standards defined in the Federal Rehabilitation Act Section 508.
- ii. Upon specific request, information on legacy websites, web services, and web applications is to be made available to any individual needing access to such content, by revision or otherwise.
- iii. Upon specific request, information on websites, web services, and web applications in archive status (e.g. no longer in use but subject to records retention plans) containing core administrative or academic information, official records, and similar information is to be made available/accessible to any individual needing access to such content, by revision or otherwise.

Each Bismarck State College website must contain an accessible link or a person to contact if users have trouble accessing content within the site. The inclusion of a link or contact person is not, in and of itself, sufficient to comply with this policy.

The above detailed information is taken from the North Dakota State Board of Higher Education Digital Accessibility policy.

The following areas are required to comply:

1. Official Websites – official websites (see Definitions section below) including central administrative unit websites and academic unit websites controlled by the college and used for official college business.



2. Teaching – Course sites; course collaboration tools; pages created by students to fulfill academic requirements only if they fall within one or more categories of official website.

3. Research – Research results presented to the public online; sites created for the purpose of conducting research by collecting data from human participants (except for those listed below).

A student needing accommodations may submit an [Application for Student Accessibility Form](#) online. The request will be reviewed and a determination of reasonable accommodations will be made. BSC's Accessibility office notifies the individuals instructors of the individual's accommodations. Contact BSC Accessibility Office, 701-224-2496 or email [bsc.accessibility@bismarckstate.edu](mailto:bsc.accessibility@bismarckstate.edu) for access inquiries. Employees contact Human Resources for employment accommodations, 701-224-5531, [bsc.humanresources@bismarckstate.edu](mailto:bsc.humanresources@bismarckstate.edu).

**References:**

North Dakota State Board of Higher Education Policy 1203.1

<https://ndusbpos.sharepoint.com/:w:/s/NDUSPoliciesandProcedures/EYrnAFBZZ0hDIRr4egGcYaABLRZIPa7Db6h9PJ4fmpKUA?e=DT6uDD>

[Federal Rehabilitation Act Section 508](#)

**History of This Policy Procedure:**

First policy reviewed and approved by Campus Council on September 9, 2023. Reviewed by the Executive Council on September 9th, 2023 and approved by the President on October 5th, 2023.