1. Access the NDUS Account Info.

2. Click [Change My Password].

3. Enter NDUS User ID (Ex. Firstname.Lastname) and Password. Click [Log In].
### Change Authentication Questions

Click **[Setup Security Questions]**.

<table>
<thead>
<tr>
<th>Change Password</th>
<th>Change your current password.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Setup Security Questions</td>
<td>Setup your forgotten password security questions and answers. These challenge answers will allow you to recover your password if you forget it.</td>
</tr>
<tr>
<td>Setup Google Authentication</td>
<td>Setup your mobile app device for Google Authentication. If you forget your password, you can use your mobile device to authenticate to this site.</td>
</tr>
<tr>
<td>Setup Alternate E-mail</td>
<td>Setup your alternate e-mail address. If you forget your password you can use this address for self-service password reset.</td>
</tr>
</tbody>
</table>

Click **[Clear Answers]**.

You have already setup your challenge/response answers. If you continue, you can re-answer your questions.

**Answered Questions**

What was the first vehicle you drove?

What city were you born in?

Name of the hospital where you were born?

Click **[OK]**, to clear existing answers and setup new.

Confirm

Are you sure you wish to continue? If you proceed, your existing answers will be cleared and you will need to re-answer your security questions.

Click **[Logout]**.
Change Alternate E-mail

Click [Setup Alternate E-mail].

- **Change Password**: Change your current password.
- **Setup Security Questions**: Setup your forgotten password security questions and answers. These challenge answers will allow you to recover your password if you forget it.
- **Setup Google Authentication**: Setup your mobile app device for Google Authentication. If you forget your password, you can use your mobile device to authenticate to this site.
- **Setup Alternate E-mail**: Setup your alternate e-mail address. If you forget your password you can use this address for self-service password reset.

Enter [Alternate Email Address]. then click [Update].

Please update the following information:

Setup your alternate email address. If you forget your password you can use this address for self-service password resets. Do NOT use your NDUS or campus email address (e.g. @ndus.edu, @itrsd.edu).

**User ID**

**Alternate Email Address**

Mystic.ian@bismarckstate.edu

Click [Logout].

For assistance or questions concerning your NDUS Account, contact the North Dakota University System Help Desk at 1-866-457-6387 or visit https://helpdesk.ndus.edu/