Read through the Academic Continued Probation Workbook and complete the worksheet to ensure your academic success at BSC.
The purpose of Bismarck State College’s policy on academic warning, probation and suspension is to give students opportunities to recognize and resolve problems which might hinder their chances for success at Bismarck State College.

**ACADEMIC CONTINUED PROBATION DEFINED**

Students who are on academic probation and fail to earn a cumulative grade point average of 2.00 or higher after finishing their next semester of enrollment will be placed on academic continued probation.

**IMPORTANCE OF 2.00 GPA**

In order to earn a degree at BSC, you will need at least a 2.00 institutional GPA (BSC only) and at least a 2.00 cumulative GPA (BSC + transfer).

Technical program degrees require at least a 2.00 GPA in a prescribed technical program as well as the overall cumulative 2.00 GPA.

Some programs (such as nursing) may require a higher GPA in order to be accepted into the program. Refer to the BSC catalog or curriculum information on the BSC website for program requirements.

**FINANCIAL AID**

Students who receive federal financial aid are required to maintain a grade point average of 2.00. Students not meeting the 2.00 minimum GPA standard will be placed on Financial Aid Warning for the next semester the student enrolls.

Students who do not improve their cumulative GPA to at least a 2.00 by the end of the warning semester will be placed on Financial Aid Disqualification which terminates financial aid eligibility.

Other aspects besides GPA also affect financial aid eligibility.

Find the full policy on Standards of Satisfactory Academic Progress for Federal Financial Aid Eligibility here.

**WHAT SHOULD I DO NOW?**

Meet with the Mystic Advising & Counseling Center for assistance in developing a plan to return to good academic standing.

Discuss your goals, objectives, interests and abilities to ensure that you are taking the correct courses to meet your goals.

Don’t know your advisor’s name or office location? Go to your student center in Campus Connection (Help Sheet if you need it).

The Mystic Advising & Counseling Center is located in the lower level of the Student Union. Call 701-224-5752 or email bsc.advising@bismarckstate.edu to schedule an appointment.
Evaluate your past semesters to determine why you are on Academic Probation.

1. You did great in your BSC courses this term/semester and earned a GPA of 2.00 or higher, but you had problems in previous terms/semesters so your cumulative GPA is below 2.00.

2. You are doing great in your BSC courses and earned a GPA of 2.00 or higher this term/semester, but you transferred courses in from another institution with grades that are keeping your cumulative GPA below 2.00.

3. You haven’t been successful in previous terms/semesters and your cumulative GPA is below 2.00, or you transferred in credits that are affecting your cumulative GPA causing it to go below 2.00. Not only that, but you didn’t have a GPA of 2.00 or higher for the current term/semester either.

The first two reasons may work themselves out. If you have developed a plan that is keeping you on track and you are raising your cumulative GPA, good for you. Keep up the great work! However, be aware that as long as your cumulative GPA is below 2.00, you must earn a term/semester GPA of 2.00 or higher in order to continue enrolling for classes at BSC. If both your term/semester GPA and your cumulative GPA are below 2.00 at the end of any term/semester from this point on, you will be placed on Academic Suspension and you will not be able to take classes for at least one semester.

If you have a cumulative GPA below 2.00 and who had a term/semester GPA that was below 2.00, what will you do differently to successfully complete the courses you are enrolled in next semester to prevent yourself from being placed on Academic Suspension status?

- Were you working too many hours last semester or were you taking too many credits?
- If you need to devote 45 hours a week to preparing for and attending class, are you able to work 30+ hours a week?
- If you need to work 30+ hours a week can you take a full load of classes, or should you attend part-time?

How do you plan to raise your GPA to the minimum 2.00 required to earn a degree at BSC?

This is serious stuff! You have been placed on Academic Warning, Academic Probation, and Academic Continued Probation. You have been warned that you are in danger of not earning a degree at BSC. It’s time to do something to change the direction you are headed if you do not want to end up being placed on Academic Suspension status.

Help is available on campus, but you have to let us know what you need and be willing to contribute to your success.

FACULTY ADVISORS

In order to stay on track to complete a degree, meet with your faculty advisor to ask these questions:

- Do you need to change your class schedule for the current semester because you did not successfully complete the pre-requisites?
- Do you need to repeat some classes from the past semester?

ACADEMIC ADVISORS

Academic advisors are available in the Mystic Advising and Counseling Center (MACC) located in the Student Union. The MACC can assist you with academic planning, registration, your class schedule, graduation, transfer credits or general academic questions.

ACADEMIC SUPPORT SERVICES

Located in the Sykes Student Success Center on the 3rd floor of the Jack Science Center. Academic Support Services offers tutoring and workshops and handouts to enhance study skills.
CAREER COUNSELING
If you need help choosing a career path, stop by the MACC located in the student union and schedule an appointment to begin the Career Exploration process. Not on campus? Online career exploration materials are available.

DROP-IN TUTORING
Professional and peer tutors are available for a number of BSC courses. On-campus tutoring service is FREE and provided on a walk-in basis.

Tutoring schedules are available online or in the Sykes Student Success Center.

Don’t see a schedule for the class in which you are seeking help? Ask if one can be provided.

ONLINE TUTORING
Free online tutoring is also available for all BSC students.

Online courses should have a link to the online tutoring smarthinking.com with login information. If you are not taking online courses contact the Distance Education office at 701-224-5779 or email christine.a.beckler@bismarckstate.edu for login information.

STUDY SKILLS WORKSHOPS
Workshops are offered throughout each semester on several topics including:

- Time management
- Testing strategies
- Textbook reading and note-taking strategies

Individual appointments are also available – stop in the Sykes Student Success Center, or call 701-224-5671 to schedule an appointment.

PERSONAL COUNSELING
Located in the Student Union, staff in this area can assist you with personal counseling, stress management and test anxiety.

Call 701-224-5752 to schedule an appointment.

STUDENT HEALTH
BSC offers many opportunities for students on campus to stay physically and emotionally healthy.

All students pay fees for a membership to the BSC Aquatic and Wellness Center located on campus – so take advantage of it!

Physical fitness classes are offered as enrichment courses through the Physical Education department.
INTRAMURALS
BSC intramural sports provide a number of opportunities to stay active and healthy, meet new people, participate in a campus group and have fun.

For more information stop by the Intramural Office in the Student Union.

SUGGESTIONS
• If you are struggling in a class, talk to your instructor.
• The class syllabus should have office hours listed when your instructor is available to meet with students as well as office location and phone number.
• Ask questions if you are confused about what you have read or heard in class.
• Ask for clarification of assignments you do not understand.
• Be aware of dates and deadlines regarding last day to add or drop classes.
• Find a balance between work, family and school
• Manage time
• Don’t overload yourself
• Create a routine
• Don’t procrastinate

WHAT HAPPENS NEXT?
If your term/semester GPA and your cumulative GPA are 2.00 or higher at the end of the next semester you complete, you will be back in good standing at BSC.

If your term/semester GPA is below 2.00 and your cumulative GPA is above 2.00 at the end of the next semester you complete, you will be placed on Academic Continued Probation.

If both your term/semester GPA and your cumulative GPA are below 2.00 at the end of the next semester you complete, you will be on Academic Suspension.

Read the policy regarding Academic Standing.

THANK YOU
Thank you for reviewing this important information. Complete and submit this worksheet.

Questions?
Contact the Mystic Advising & Counseling Center at 701-224-5752 or bsc.advising@bismarckstate.edu.