

# Facility Fee & Capacity Worksheet

Updated 8.22.2017

July 1, 2017 – June 30, 2018 Rates

\*prices are subject to change

BUILDING/ROOM	CAPACITY	Mon-Thur 8am-5pm* Fri 8am- 4pm *or summer hours	Mon-Thurs 5pm*-10pm	Friday pm Saturday
<b>National Energy Center of Excellence</b> (*FT – food tables /*NFT – no food tables)				
Basin Electric Auditorium #304	162 tiered theater *no food/drinks	\$400	\$500	\$700
EGC Conference Room #335	32 around board table w/ 8 additional chairs at 4 small tables on side	\$300	\$350	\$400
Bavendick Stateroom #415	416 Rounds NFT 714 Theater	\$750	\$850	\$1000
NECE Breakout Rooms				
#431, 433 <b>Note: Dual projector if using 431/433 combined</b>	24 Classroom/52 combined 22 Square/44 combined 18 U-Shape/36 combined 20 Pods/40 combined NFT 40 Theater NFT/35 FT Rounds – 16 4/table 24 6/table 32 8/table 60 combined NFT	\$175 per room	\$200 per room	\$250 per room
#432	24 Classroom 20 Rectangle 16 U-Shape 20 Pods NFT 40 Theater NFT/35 FT Rounds – 3 Round Tables	\$175	\$200	\$250
#436, 443 <b>Note: <u>NOT</u> dual projector if using 436/443 combined - 2 laptops needed</b>	18 Classroom/40 combined 16 Square/32 combined 12 U-Shape/24 combined 20 Pods/40 combined NFT 40 Theater NFT/35 FT Rounds – 4 Round Tables	\$175 per room	\$200 per room	\$250 per room
NECE Kitchen #409 (*other fees apply)		\$500	\$500	\$500
Computer Labs (if available)		\$80/hour or \$360 per day	\$90/hour	\$100/hour

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<b>Smart Classrooms</b>		\$160	\$200	\$225
<b>Armory Gym</b> *\$200 floor cover charge applies	576 risers	\$400	\$450	\$500
<b>Armory ICE</b>		\$150	\$200	\$250
<b>Schafer SJL Auditorium #112</b>	430	\$500	\$550	\$650
<b>Student Union</b>				
Alumni	48 Classroom 36 Square 32 U-Shape 36 Pods 55 Theater 40 Rounds	\$185	\$200	\$225
Great Plains	16 Classroom 16 Square 12 U-Shape	\$100	\$125	\$150
Dakota	20 Square 15 U-Shape	\$100	\$125	\$150
Flickertail	10 Square 9 U-Shape	\$35	\$50	\$75
Foyer – 4 spots		\$50	\$50	\$50
Missouri	16 Classroom 16 Square 12 U-Shape	\$100	\$125	\$150
Mystic Marketplace		\$200	\$225	\$275

**Please refer to Facility Use Guidelines & Information for Additional Rental Information, Policies, & Procedures.**

- **Custodial Charges apply for after hours (\$40 an hour Monday-Thursday / \$50 an hour Friday pm – Saturday)**
- **Tech support not included. Please contact Rachelle Smith at 224-5686 for information.**
- **Video conferencing/stage lighting options require extra AV fees.**
- **Attendees CANNOT exceed the capacity listed per room setup due to fire code.**
- **Student Union rooms are reserved primary for student based requests.**