

Institutional Assessment Committee: Academic Subcommittee
February 8, 2019
Student Union Missouri Room
Noon – 1:00 pm

Present: Danica Allard, Bruce Emmil, Larry Hanson, Amy Helgeson, Michael Myers, David Sagsveen, Kelli Sears, Earl Torgerson, Scott Tschaekofske, Nita Wirtz, Kara Welk

Absent: Brad Anderson, Joshua Kern, Karen Nathe, Lindsey Novak, Jeffrey Stone

Guest: John Carroll

Progress on Completion of Discipline and Program Assessment Plans

The committee was updated on career and technical program and liberal arts/transfer discipline assessment plans that have been completed and submitted. To date, 36 of the 61 plans have been completed. The list of completed and incomplete assessment plans for each department was distributed. Work will continue with the career and technical programs and the liberal arts/transfer disciplines with incomplete assessment plans. Department chairs and academic deans been made aware of the status of this required assessment task in their particular area. They, along with the Institutional Assessment Committee members, are asked to help encourage faculty to finalize this task as soon as possible. Committee members were reminded to offer the help and support of the Institutional Assessment Coordinator for any faculty or groups that may need additional assistance.

Conversations in Assessment meetings (CIA meetings) continue again now that the spring semester is underway. The Institutional Assessment Coordinator has met with two additional departments since the beginning of the spring semester.

Review Institutional Curriculum Map

Committee members were presented with an institutional curriculum map that illustrates the spread of the IELOs over the programs and disciplines. Discussion resulted about IELOs with limited alignment; however, the committee concurred that the IELOs need more time as they are written now before making any changes. Committee members also pointed out that the institutional curriculum map does not provide a full picture yet as some program and discipline assessment plans remain incomplete. The committee's focus currently is in building up the culture (as opposed to changing the process), while also seeking out ways to streamline the process. The question was raised about whether the wording within the IELOs and the rubrics are impacting the alignment selection or decision. An idea came forward to eventually ask faculty why they chose the IELO's they did to get a better sense of the decision process.

Opportunities from Institutional Assessment Report

The Institutional Assessment Coordinator shared some opportunities for the committee's consideration that emerged from data collected and assessment reports submitted for the 2017-2018 academic year. While multiple items were mentioned, the committee discussed at further length and took action on making revisions to the assessment reporting form. The intention in revising the form is to encourage consistency in the reporting of assessment data, reduce confusion and clarify areas of the form, and

ensure that the desired information is being captured. Specific changes made included simplifying prompts provided in various sections of the form, adding a question asking faculty to circle back to their previous actions plans and comparing the results, and offering a more prescriptive format for the results section in order to elicit more consistent data across the institution. The Institutional Assessment Coordinator will make the changes to the form and send it to the committee members for a final review before sharing it campus-wide.

Revisit Assessment Showcase Concept

Time ran out before the committee was able to take up this last agenda item. It will be added to the agenda for the meeting next month (March 2019).

Announcements

The Institutional Assessment Committee: Academic Subcommittee will meet again Monday, March 4, 2019 from 2:00 – 3:00 pm.