

**Institutional Assessment Committee: Academic Subcommittee**  
**March 4, 2019**  
**Student Union Missouri Room**  
**2:00 – 3:00 pm**

**Present:** Danica Allard, Bruce Emmil, Larry Hanson, Amy Helgeson, Karen Nathe, Kelli Sears, Jeffrey Stone, Kara Welk

**Absent:** Brad Anderson, Joshua Kern, Michael Myers, Lindsey Novak, David Sagsveen, Earl Torgerson, Scott Tschaekofske, Nita Wirtz

**Progress on Completion of Discipline and Program Assessment Plans**

The committee was updated on career and technical program and liberal arts/transfer discipline assessment plans that have been completed and submitted. To date, 43 of the 61 plans – equaling 70.5% – have been completed. The committee referred to the updated institutional curriculum map as a visual illustration of the progress to ascertain where unfinished plans remained and to continue to gauge the spread of the IELOs over the programs and disciplines.

Given the assessment plan serves as a vital piece for both programs and disciplines and for institutional planning, completion of the remaining plans is of the utmost importance. Committee members were reminded to offer the help and support of the Institutional Assessment Coordinator for any faculty needing additional assistance.

**Review Institutional Assessment Framework**

With just over 70% of the assessment plans in place, the Institutional Assessment Coordinator was able to translate the assessment plans developed at the program and discipline level into an institutional assessment framework. The framework is organized around the overarching domains of Awareness, Communication, and Thought within which the IELOs fall. Using the program and discipline assessments plans, the alignment of the programs and disciplines to the IELOs and the assessment schedule of the IELOs set forth by each program and discipline were plotted over a two year institutional assessment cycle. The resulting chart was given to the committee for review, discussion, and approval.

Committee members agreed that the institutional assessment framework was a useful way to organize the IELO data collection and it easily allows the committee to view alignment with and participation in the Awareness, Communication, and Thought domains. The committee approved the institutional framework.

**Revisit Assessment Showcase Concept**

The group resumed conversation about an assessment showcase to highlight some of the student learning improvement initiatives and assessment work of faculty and staff. Committee members were in agreement that the showcase would be a good goal to work toward, while keeping in mind other priorities for the committee to undertake. The Institutional Assessment Coordinator will touch base again with the Faculty Development Day Committee to inquire if assessment has been fit into the agenda for the Faculty Professional Development event in August of 2019. The Institutional Assessment

Committee recapped the details of the idea previously proposed to the Faculty Development Day Committee – a session covering the nuts and bolts of the process (as requested by the Faculty Development Day Committee) coupled with examples and successes shared from a few different faculty or faculty groups. The committee had also suggested having posters on display during the event and an interactive activity to encourage faculty to spend time looking at the posters.

Along with Faculty Professional Development in August 2019, the Institutional Assessment Coordinator has been asked to present about assessment at the 2018-2019 faculty workshops for new faculty. The committee talked about whether that training should tie in examples from colleagues across the institution. The Institutional Assessment Coordinator will keep this idea in mind when further preparing for the faculty workshop.

As discussion about training opportunities and the showcase concept unfolded, the importance of encouraging advocacy for assessment of student learning was acknowledged.

#### **Opportunities from Institutional Assessment Report**

Opportunities to grow and strengthen assessment that emerged from data collected and assessment reports submitted last academic year were briefly overviewed. The committee will continue to consider each of the items in more detail at future meetings and translate items into action plans for implementation when appropriate.

#### **Announcements**

The Institutional Assessment Committee: Academic Subcommittee will meet again Friday, April 26<sup>th</sup> from 9:00 am – 10:00 am.