



**Faculty Senate Minutes
December 7, 2017**

Present: Jacklyne Carlson, Deb Cave, Danny Devlin, Heather Gysberg, Lisa Hoynes, David Lewellyn, Deb Mantz, Angie Milakovic, David Mazingo, Lindsey Novak, Erin Price, Jean Rolandelli, Sean Thorenson, Michael Tomanek, Shirley Wilson, Jordan Schade, Student Government Association, and Jackie Hagel (Notetaker)

Absent: Howell Flowers, Matt Frohlich, Ryan Okerson, Melanie Schock, and Vance Vesey

Exofficio Members Present: Bruce Emmil, Amy Juhala, and Dan Leingang

Exofficio Member Absent: Carla Hixson

Others Present: Eric Bless, Ginny Saiki, Larry Skogen, and JoDe Knutson-Person

Call to Order

President Carlson called the meeting to order at 3:30 pm.

Questions and Answers with Dr. Skogen

Skogen attended meeting to listen and answer questions regarding the Admissions Front Door Project. Skogen stated his job is to ensure Bismarck State College is at its best and runs efficiently. When he came to Bismarck State College, there were a lot of inadequacies on campus, many of those inadequacies have been addressed and completed.

Relocating the Admissions Department on campus has been discussed by various entities on campus. Bismarck State College has \$186,000 (one-time expenditure) to make improvements on campus—this money can't be used for salaries, etc.). Using advice from campus experts, it was decided the money would be used to remodel the Jack Science Center administration office and classroom 117 for the Admissions Front Door Project. With the loss of 117, a computer lab will be remodeled. Some wondered if less expensive options were talked discussed. Some expressed concern that a one stop shop would not be in place anymore.

Skogen stated Bismarck State College is looking at ways to gain revenue. OSHER (OLLI) classes (formerly coordinated by the University of North Dakota) will now be coordinated by BSC. That means BSC will have access to \$100,000 in revenue. The State Board of Higher Education has approved \$10 million for BSC to remodel the Unisys Building that will house our allied health programs.

Skogen stated getting more students on campus and better retention are two main items where we need to focus our attention.

Approval of Minutes

Senator Lewellyn moved to approve the November 2, 2017 minutes. Senator Devlin seconded. Motion carried.

Operations Council

Lewellyn stated the Operations Council did not meet.

Council of College Faculties

President Carlson stated the Faculty Summit has morphed into a couple of faculty from each campus attending with the invitation from the Council of College Faculties.

Student Government Association

Senator Schade stated the Bismarck State College Student Government Association is hosting the NDSA meeting in January. Schade stated Chancellor Mark Hagerott will be the guest speaker.

Committee Reports

Curriculum

The following course change requests were approved by the Curriculum Committee:

CIS 165, CIS 269, CT 228, ENRT 122, ETST 278, GEOG 121, GEOG 121L, GIS 107, GIS 201, GIS 204, GIS 215, GIS 225, MLS 235, PHYS 211, PHYS 212, PSYC 230, PSYC 280, and THEA 201. Senator Rolandelli moved to approve. Senator Tomanek seconded. Motion carried.

The following course inactivation requests were approved by the Curriculum Committee:

ACCT 231, CJ 170, CJ 171, CJ 172, CJ 223, CJ 232, CJ 243, HPER 110, HPER 111, HPER 204, POLS 240, PSYC 100, and SOC 225. Senator Hoynes moved to approve. Senator Mozingo seconded. Motion carried.

The following course inactivation requests were disapproved by the Curriculum Committee.

FYE 101, HPER 207, HPER 208, MS 101, MS 102, MS 110, MS 201, and MS 202.

The following new course requests were approved by the Curriculum Committee: Some of the listings are general eds; some are diversity.

CIS 185, CIS 264 (previously CIS 260), CIS 280, CIT 310, CIT 320, CIS 330, CIT 364, CIT 381, CIT 410, CIT 430, CIT 450, CIT 460, CIT 469, CIT 470, THEA 180, THEA 181, THEA 276. Senator Hoynes moved to approve. Senator Schade seconded. Motion carried.

Old Business

Common Syllabi – Guest Speaker Statement – Posting on the CORE

Senator Devlin stated the guest speaker statement will be included in the common course syllabus. Following discussion, Senator Hoynes moved to pass on first reading. Senator

Rolandelli seconded. Motion carried. President Carlson asked Faculty Senators to email feedback to her by Wednesday, December 13.

Retention

Saiki stated she is open to ideas and thoughts from faculty regarding retention. The Retention Action Teams are in place.

Jeans Day

Senator Price stated \$37 was raised for Toys for Tots (special jeans day).

Administrative Reports

Leingang stated the Curriculum Committee and General Education Committee did a lot of great work regarding course change submissions. Faculty “rocked” this year, as well, to get information completed. .

Leingang stated the OSHER (OLLI) classes will be a great opportunity for Bismarck State College, faculty, and the public. A lot of our faculty have taught OLLI classes. OSHER provides the funding.

Leingang stated Emmil and Zach Allen have done a ton of work on Saudi Arabia proposal. Emmil stated this is not official, the contract has to be signed by January 13, 2018. Bismarck State College would provide noncredit training. When narrowed down, BSC was the only United States College in the running. If contract is awarded, BSC could see revenue in a year to 18 months. Leingang stated if we feel we can’t pull this off, we will walk away

Juhala stated we are looking at an artist to paint mural in Jack Science Center remodeled computer lab.

President’s Updates

January Meeting

President Carlson asked if the January 18 meeting should be a working/brainstorming meeting. Senator Lewellyn moved to approve as working meeting. Senator Schade seconded. Motion carried. Carlson stated retention and FYE can be discussed at meeting. Exofficio members don’t have to attend.

Final Exam Schedule

President Carlson would like to have a conversation regarding the final exam schedule. Senator Schade stated tests are often given before finals week. Schade stated he isn’t happy that he has to stick around to take a late test during finals week. Carlson stated this can be discussed at January meeting.

Senator Milakovic moved to adjourn the meeting at 5 pm. Senator Lewellyn seconded. Motion carried.