



## Faculty Senate Minutes March 1, 2018

Present: Jacklyne Carlson, Deb Cave, Danny Devlin, Howell Flowers, Matt Frohlich, Heather Gysberg, Lisa Hoynes, David Lewellyn, Deb Mantz, Angie Milakovic, David Mozingo, Lindsey Novak, Erin Price, Jean Rolandelli, Melanie Schock, Sean Thorenson, Michael Tomanek, Shirley Wilson, Jordan Schade, Student Government Association, and Jackie Hagel (Notetaker)

Absent: Ryan Okerson and Vance Vesey

Exofficio Members Present: Bruce Emmil and Carla Hixson

Exofficio Members Absent: Amy Juhala and Dan Leingang

Others Present: Tom Leno and Sandy Fried

### ***Call to Order***

President Carlson called the meeting to order at 3:30 pm.

### ***Approval of Minutes***

Senator Schade moved to approve the February 1, 2018 minutes. Senator Hoynes seconded. Motion carried.

### ***Operations Council***

Lewellyn reported the location for ICE Room is still being discussed; updates will be made to CORE Portal to provide better Intranet; paper usage--printing; February Supervisors Briefing—employee morale was discussed; Operations Council members shared updates; a course scheduler demo will take place in a couple of weeks; agriculture program is working on \$50,000 grant.

### ***Council of College Faculties***

President Carlson stated the Faculty Summit is April 13, 2018, and will focus on Envision 2030 pillars. Carlson and Senator Devlin will attend the Summit. Because of Bismarck State College's size, we can have two representatives on the Council of College Faculties. The two representatives do not have to be faculty senators. CCF meetings are held on Tuesdays, 9-10:30 am, via your office. Carlson will send pertinent information. The CCF president drafted a letter of concern regarding the outages in Blackboard.

### ***Student Government Association***

Senator Schade stated the Student Government Association has paired up with Director of Housing office to discuss some redecorating in the Student Union.

### ***Committee Reports***

No reports.

## ***Old Business***

### ***Student Policies Changes - Academic Standing***

The Faculty Senate passed the student policy on academic standing on first reading. Following discussion, Senator Lewellyn moved to pass on second reading. Senator Devlin seconded. Motion carried.

### ***Dean's Policy Updates – Video Recording, Final Grade Change, and Incomplete Course***

Senator Wilson moved to pass video recording on second reading. Senator Schade seconded. There seems to be some discrepancy between the North Dakota University System and Bismarck State College policies. Questions asked--What is the purpose of video recording policy? Is this policy because of FERPA? Is there a consent to release form? Discussion followed. Emmil, Hixson, and Juhala can work with our legal counsel for clarification.

All Faculty Senators opposed to passing video recording. Motion not carried.

The Faculty Senate passed the Final Grade Change on second reading.

Senator Rolandelli moved to approve the Incomplete Course (Tom Leno and Claire Gunwall version) on second reading. Senator Gysberg seconded. Discussion followed. Senator Devlin moved to table. Senator Wilson seconded. Motion carried.

### ***Employee Engagement – Lindsey Novak***

Senator Novak serves on the Employee Engagement committee. Employee response to recent survey was good. The committee met in February to review responses and is still in the research phase.

## ***Enrichment Credits***

### ***New Business***

#### ***Full Professorship***

President Carlson stated Dr. Theresa Felderman submitted an application for full professor. Senator Wilson moved to approve Dr. Felderman as full professor. Senator Price seconded. Motion carried.

### ***Administrative Reports***

No administrative reports.

### ***President's Updates***

President Carlson stated nominations for new senators would take place at the April meeting. New senators will attend May meeting.

From this point forward, faculty will sign the faculty position description electronically.

President Carlson stated there is a want and desire to make the Blackboard course shells more standard at the top. Department chairs and Ginny Saiki have discussed. Carlson will ask the

Online Education committee to review. Let Carlson know if you are interested in serving on a possible ad hoc committee.

***Other***

Darling stated the musical, “The Producers,” runs March 21-25. Tickets are available now.

Brian Baumgart, Visiting Writing Series, will be on campus, March 5.

Senator Rolandelli moved to adjourn the meeting at 4:55 pm. Senator Devlin seconded. Motion carried.