



## Faculty Senate Minutes May 3, 2018

Present: Deb Cave, Danny Devlin, Howell Flowers, Heather Gysberg, Lisa Hoynes, Josh Kern, Jeanne Masseth, Angie Milakovic, Lindsey Novak, Ryan Okerson, Lynette Borjeson Painter, Erin Price, Jean Rolandelli, Deanna Solhjem, Jessica Splonskowski, Jeff Stone, Jordan Schade, Student Government Association, and Jackie Hagel (Notetaker)

Absent: David Mozingo and Vance Vesey

Exofficio Members Present: Bruce Emmil, Amy Juhala, and Dan Leingang

Exofficio Members Absent: Carla Hixson

Others Present:

### ***Call to Order***

President Devlin called the meeting to order at 3:30 pm.

### ***Approval of Minutes***

Senator Schade moved to approve the April 5, 2018 minutes. Senator Solhjem seconded. Motion carried.

### ***Operations Council***

Senator Borjeson Painter shared the following:

- The Employee Engagement Committee “white paper” is moving forward.
- Don Roethler is reviewing current inventory and requests for movement of offices.
- Mathematics, speech, chemistry, and cybersecurity interviews have/will take place.
- The iPad labs are now located in Jack Science Center 101I and JSC 301I. The process to reserve the iPad labs has not changed—Mike Luger is now approving.
- The graphic design position in College Relations soon to be filled.
- The faculty senator sitting on the OC will attend meetings over the summer.
- Tentatively, department chairs will meet every two weeks during the summer. Juhala clarified and stated department chairs will meet twice over the summer.

### ***Council of College Faculties***

Senator Borjeson Painter shared the following:

- The Council of College Faculties met May 1.
- All officers will remain the same except secretary.
- SBHE Report to CCF - Birgit Pruess, NDSU):
  - 61 faculty across NDUS received tenure
  - The May meeting agenda includes tenure discussion.

- Policy discussion on student legal names on file vs. email was approved on first reading.
  - No action on sick leave policy—authority for sick leave will reside with campuses.
  - Birgit Pruess (NDSU) Faculty Advisor, SBHE, is concerned about the lack of faculty expressing opinions; Birgit believes faculty do not understand she represents them at the State Board of Higher Education table.
- SAC Report to CCF – Jeff Hart, NDSCS
  - Director Jane Grinde, State HR Department
    - There were minor changes to HR policies 6 (annual leave), 7 (sick leave).
    - An employee classification system study was requested by 2017 legislative assembly for guidelines/redundancy. NDUS positions based on scope of work, not title, resulting in reporting difficulty. Grinde indicated faculty placement policies not the issue, rather executive/administrative band (0000).
    - Committee recommended creation of subcommittee to define system-wide reporting with regard to turnover, vacant funded positions, eliminated positions, faculty and staff FTE and employee detail reports.
    - Would like feedback on criminal background section of Common Application to see if institutional needs are being met.
  - Vote on SBHE Report Card – Overall B=, C-, C-
    - On October 3, 2017, the Council of College Faculties voted to evaluate the SBHE on these areas with intent to help facilitate continual improvement of governance of 11 institutions and provide avenue for future discussions to work toward shared goal of success.
    - Criteria 1: Mission—The SBHE has supported collaborative programs, provide examples
    - Criteria 2: SBHE overall communication with NDUS campuses demonstrates good degree of clarity, honesty, and increasing transparency.
    - 1 and 2. SBHE changed long-standing policy standards of tenured faculty, resulting in implemented policies that are unfair, unethical, and erect barriers to recruiting and retaining the best faculty for NDUS institutions.
    - Changes to campus sick leave and annual leave policies when problems existed with the institutions.
    - CCF feels the SBHE delegates appropriately to each institution, but SBHE should have stepped into a campus decision that CCF felt was unacceptable (BSC).
    - Criterion 5. CCF is concerned with SBHE’s decision to not meet on campuses—inaccessible to faculty, more disconnected from primary role of educating students, and ignorant of unique educational resources provided by each institution.

Jacklyne Carlson was the sole opposing vote on the “Report Card.”

- Moved to support Staff Senate letter to SBHE
- NDSSS would like reassurance that the State Board of Higher Education will advocate for pay increases for cost of living increases and market parity,

### ***Student Government Association***

Senator Schade stated the Student Government Association held elections. Schade's Vice President term ends May 7, but Schade will continue to serve as SGA Faculty Senate representative.

### ***Committee Reports***

#### ***Old Business***

##### ***Blackboard Left Hand Navigation***

Senator Rolandelli stated the Physical & Biological Sciences Department agreed the Blackboard Left Hand Navigation is good idea. Senator Gysberg stated Geomatics, Engineering and Mathematics Department agreed. Senator Price stated Language, Literature and Communication, English in particular,—some faculty wondering who is mandating we do this way.

Comments/suggestions:

- Consistency is good.
- Faculty like flexibility—provides the opportunity to customize.
- Senator Schade stated he, as a student, is in favor of Blackboard Left Hand Navigation.
- Senator Novak shared students have trouble navigating from one instructor to the next.
- Faculty need to know it has to be in this order. How do we implement?
- Conduct short Blackboard Left Hand Navigation session during faculty development days.
- Create a template for existing courses.
- Senator Borjeson Painter suggested faculty receive email informing them, because some faculty will work on course shells over the summer.
- The Online Committee recommended more tools for students for better navigation.
- President Devlin will share suggestions/comments with the Online Committee.

#### ***New Business***

##### ***BSC CCF Representative and Alternate***

President Devlin stated Senator Borjeson Painter is not able to serve as Council of College Faculties representative in the fall because of her class schedule. Can faculty receive a 1 credit hour release for this service? Devlin stated our CCF representatives are the voice on CCF and the State Board of Higher Education. Senator Rolandelli stated Brent Reems has agreed to serve as a Bismarck State College CCF representative. Senator Solhjem volunteered as BSC representative on CCF. Senator Novak will visit with Marko Davinic to see if he is interested in serving as an alternate. CCF meets the first Tuesday of each month from 9-10 am via phone.

##### ***Faculty Senate Standing Committee Memberships***

President Devlin stated we need one representative on Tenure Committee; one representative from GEM on General Education Committee; one representative for Grade Appeals Committee; two representatives for Faculty Development Committee—meets first Wednesday of the month. Devlin would like seats filled before commencement. Senator Milakovic agreed to serve on Tenure Committee; Senator Flowers agreed to serve on Grade Appeals Committee; Senator Cave agreed to serve on Faculty Development Committee. One representative from GEM to fill.

### ***ND General Education Committee Representation***

Senator Kern stated Katrina Eberhart and Kara Welk serve as representatives on the ND General Education Committee. Senator Kern will serve as alternate.

### ***Administrative Reports***

Leingang mentioned we have a number of open faculty positions on campus. Juhala stated mathematics interviews were held; four applications were submitted for chemistry position; seven applications for psychology; no applications for engineering technology position. Emmil reported no applicants qualified for process plant technology position.

Leingang encouraged faculty to attend a budget meeting next week—Tuesday, May 8, 9 am and Wednesday, May 9, 2 pm, Basin Auditorium, NECE.

Commencement is May 11.

The Chancellor and Vice Chancellor are visiting campuses across the state. The Bismarck State College visit will be sometime this fall. Faculty, students, and staff are encouraged to meet with them.

Juhala mentioned Bringing Humanities to Life in partnership with Humanities of ND is sponsoring a professional development opportunity (Learning to Lead Reflective Conversations—Facilitator Training) available to Bismarck State College employees, June 4, 9 am-4 pm, Student Union, Alumni Room. The training is also open to people outside of BSC and limited to 25 participants. If interested in attending, register and attach resume/vitae.

Emmil had no report.

### ***President's Updates***

#### ***CCF Faculty Summit***

President Devlin and Senator Wilson attended the Envision 2030 Faculty Summit. Representatives from each campus gave feedback.

### ***Looking Ahead at 2018-19:***

- ***Special committee for suggestions for amending the Faculty Senate Constitution***
- ***CORE Portal overhaul for Faculty Senate/Workspace***
- ***Standing committees, memberships, term limits, etc.***
- ***Academic forgiveness for students from institutions other than BSC***
- ***Workload definitions for distance faculty***
- ***...and anything else faculty want us to take on!***

### ***Special committee for suggestions for amending the Faculty Senate Constitution***

President Devlin will ask a special committee to amend the Faculty Senate Constitution regarding changes, updates, etc.

***CORE Portal overhaul for Faculty Senate/Workspace***

The Faculty Senate Executive Committee will continue to meet with Jennifer Klesalek to make Faculty Senate/Workspace a more functional site.

***Standing committees, memberships, term limits, etc.***

President Devlin stated we are out of compliance with term limits on standing committees. It was suggested term limits be set at five years. Devlin will meet with all department chairs this fall regarding term limits. How do we make serving on committees equitable, so faculty senators and the same faculty that serve over and over ceases. Senator Borjeson Painter suggested senators approach faculty who would be good on a committee and ask if they would like to serve. Juhala would like to see more faculty/staff serve on the Embracing Diversity Committee.

***Academic forgiveness for students from institutions other than BSC***

President Devlin stated Faculty Senate should look at academic forgiveness for transferring students.

***Workload definitions for distance faculty***

President Devlin stated there has been discussion about hiring a full-time online position.

***...and anything else faculty want us to take on!***

Contact President Devlin with thoughts on what Faculty Senate should work on for 2018-19.

Senator Price asked that her phone number be listed on welcome packets information.

Senator Hoynes moved to adjourn the meeting at 4:35 pm. Senator Schade seconded. Meeting adjourned.