

## Surgical Technology Program Advisory Committee Meeting Minutes

Spring 3/7/18

Meeting called to order by T. Riehl @ 5:00 pm

Members Present: Faculty- Trudy Riehl, Vanessa Taylor, Ms. Darcy Galt- Program Adjunct Faculty, Ms. Claudia Berg- Public Member, Ms. Shania Grager- Current Student, Dr. John Stanley- Physician Representative, Ms. Audrey Nelson- Director of Surgical Services Sanford-Bismarck, Ms. Julie Ward- Director of Nursing CHI St. Alexius Health, Mr. Ryan Quick- Program Graduate, and Mr. Josh Neuberger- Practicing CST/CSFA- Sanford Bismarck.

Members Absent: Dr. Ian Fyfe- physician representative, Erin Jean Gannon-Litton-OR Educator CHI St. Alexius, Ms. Jane Schmaltz- Director of Surgical Services CHI St. Alexius Health, and Mr. Brent Reems- Department Chair/Administrative Representative.

Riehl called meeting to order at 5:00 PM. Introductions were made- Julie Ward-Director of Nursing CHI St. Alexius.

- Discussion of Goals and Learning Domains:
  - The program's goals and learning domains were distributed and discussed. There were no changes suggested, all agreed.
- Program Effectiveness Assessment and Yearly Outcomes Assessment:
  - Riehl shared the statistics related to the programs yearly outcomes assessment. Riehl explained the program meets or exceeds the ARC/STSA Benchmarks on the latest annual report in relation to all other standards except the program's attrition rate.
    - Program remains below ARCSTSA Benchmark of 60% (Class of 2017= 50%)
    - Riehl and Taylor explained the implementation of the mentoring program between the junior and senior classes.
  - Riehl shared statistics related to the program's effectiveness assessment.
    - Riehl discussed needs of new equipment- lights, Bovie's and scrub sink. Galt suggested Nelson check on the "old Bovie's" at Sanford.
    - Current clinical sites were discussed (Sanford Bismarck, CHI and Trinity in Minot.)
    - Taylor discussed adding Fargo Sanford in the future. Nelson share that Sanford Fargo has 3 sites where they do surgery and informed committee as to what procedures are done at each.
- Riehl asked for an update on job openings. Nelson reported Sanford had at least 1 and Ward reported that CHI had several. Galt reported that Women's Surgery at Sanford has 1 opening.
- Riehl updated on class of 2019. 1 student is provisional, and 12 students have full admission.
- Galt and Taylor updated on class of 2018. There are currently 5 students in clinical rotation.
  - 1 student accepted a position at Jamestown and 1 is possibly interested in another position outside the Bismarck area.
  - Riehl suggested the possibility of doing a tuition reimbursement program through CHI and Sanford.
  - Galt suggested that she encourages the clinical students to apply at a variety of sites. Galt asked for clarification from Nelson as to what team had the opening at Sanford.
- Grager gave some feedback to Ward as to the helpfulness of meetings that the students are included in at CHI.

- Discussion was held on hospital policies regarding:
  - Changing a single, contaminated glove- there was discussion among Quick, Galt, Nelson, Taylor, Riehl and Neuberger about closed gloving during surgery
  - The use of disposal bins and biohazard bags
  - IUSS- Immediate Use Steam Sterilization CHI and Sanford no longer flash sterilize. Sanford uses closed trays only in the autoclave in the Core. Nelson also mentioned that CPD at Sanford is getting remodeled.
  - Riehl will e-mail Nelson, McFarland, Gannon-Litton and Schmaltz for policies regarding some of these practices.
  - Nelson informed all about the use of the Medivator Endoscope Reprocessing System. Nelson mentioned that as of Jan. 2018 ETO sterilization is a thing of the past.
- Quick was thanked for his service on the committee. Grager will take over as program graduate at the fall 2018 meeting and a new current student member will be name.

Riehl adjourned the meeting at 6:00 PM