

Request for Reduced Course Load - Medical

With this form, I am requesting a reduced course load for the following reason(s) and term:

Student ID: _____

Last Name: _____ First Name: _____

Program: _____

BSC Email address: _____

Semester of Reduced Course Load (e.g., Fall 2024): _____

Medical Reasons - Please describe:

Student must provide medical documentation from a licensed:

- Medical Doctor
- Doctor of Osteopathy
- Clinical Psychologist
 - Upload this documentation to: [BSC Admissions Secure File Dropbox](#)

Through submission of this form, I will be authorized in SEVIS for a reduced course load (RCL) and understand that this is special circumstance due to the medical reasons given above. Initial by each item indicating you understand.

F-1:

_____ I understand that the RCL cannot exceed 12-month aggregate per program level (F-1 students).

_____ I understand that the RCL may excuse a student from all classes.

M-1:

_____ I understand that the RCL cannot exceed five months per entire course of study.

_____ I understand that the RCL may excuse a student from all classes for an entire academic term.

All International Students:

_____ I understand that BSC's Designated School Official (DSO) must renew the RCL each term, based on the student providing new or continuing medical information.

_____ I understand that the RCL may be used nonstop or at different times during a program level.

_____ I understand that the start date should be the date DSO approved the RCL.

_____ I am aware that I am financially responsible for tuition, fees, health insurance.

_____ I have reviewed and understand the regulations addressing reduced course loads for **F-1** students at:
[Title 8 Code of Federal Regulations \(CRF\) 214.2\(f\)\(6\)\(iii\)-\(iv\)](#)

Or

_____ I have reviewed and understand the regulations addressing reduced course loads for **M-1** students at:
[Title 8 Code of Federal Regulations \(CFR\) 214.2\(m\)\(9\)\(v\)-\(vi\)](#)

Signature

Date

Upload this completed form to: [BSC Admissions Secure File Dropbox](#)

<https://sendfiles.ndus.edu/filedrop/BSC-Admissions>

BSC Office Use Only:

