

Transfer-OUT Request Form

For F-1 students
transferring to U.S. Institutions



F-1 BSC School Code: SPM214F00147000

Your BSC Student ID: _____

This form is **required** from all international students who are requesting to transfer their SEVIS record from Bismarck State College (School Code: SPM214F00147000) to another U.S. post-secondary educational institution.

Questions about these forms or the transfer out process as an F-1 international student should be emailed to:
BSC.admissions@bismarckstate.edu

STEP 1: To be completed by the student.

Last/Family Name: _____ Given/First Name: _____

Country of Citizenship: _____ Visa Type: _____

Will you travel outside the U.S. around the time of this SEVIS transfer? Yes ☐ No ☐

Your SEVIS ID #: _____ Your Program End Date (on I-20): _____

Date of Birth (MM/DD/YYYY): _____ Level of study at BSC: _____

Are you currently authorized for any off-campus employment? Yes ☐ No ☐

If yes, please list type and dates of authorization here: _____

By providing the Requested Transfer Release Date, you authorize the BSC International Student DSO to release your SEVIS file:

Provide Your Requested Transfer Release Date: _____

Remember that any on- and off-campus employment ends upon your SEVIS record being released from BSC.

To request a transfer out, the following items must be emailed to bsc.admissions@bismarckstate.edu.

- Completed Transfer-Out Request form.
- Acceptance letter from your new school.
- ***If your school has a transfer-in form, complete the required student section fields.***

○ If not, what is your new school's SEVIS School Code? _____

Student's Signature: _____

Date: _____

STEP 2: Form received by the BSC Admissions office and will be evaluated for transfer eligibility.
