# How to Access your ND ED Portal

#### PowerSchool



Using your Chromebook or your cell phone, log into your Powerschool account.

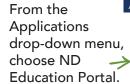
http://bismarck.ps.state.nd.us/public/

## **Applications**



Once in PowerSchool, find the applications icon in the upper right corner.

#### ND Education Portal



Applications Close		
	Applications	Description
•	Blue Steel CPM	Blue Steel Enhanced Custom Page Management plugin for PowerSchool
	Learnbps SSO	Learnbps SSO
	ND Education Portal	ND Education Portal
	Quick Schedule	Quick Selection
	Server info	ITDPS-BISMAR1
	SwiftReach Plugin	SRL-Login-Admin

### **Student Options**

About ND Portal

Merlin Mystic
Bismarck Public Schools

My Transcript

Send Transcripts Profile/Access ND Scholarships ND College Application

Click on the tab with your name on it to display options.

#### **Dual Credit**

If you are taking a class for dual credit, use the ND College Application tab to enroll as an "Early Entry" student at Bismarck State College.

My Transcript Send Transcripts Profile/Access ND Scholarship ND College Application

## **BSC Dual Credit Enrollment**

#### 1. Apply to BSC

Students who have access to PowerSchool should fill out the BSC application here. See reverse side for instructions. If students don't have access to PowerSchool, acess the BSC application at www.bismarckstate.edu/Apply.

#### 2. Pay \$35 App Fee

This is a one-time fee. If you have previously applied and paid this fee, you will not have to pay again. If you submit the application without paying, you can pay online at www.bismarckstate.edu/appfeepayment If you are unsure if you have paid, please call BSC Admissions at **701.224.5429**.

#### 3. Send Transcripts

- 1. Submit Transcripts/ACT scores for Math or English Courses. (Stop after this step.)
- 2. WAIT for Acceptance letter and email saying you can enroll in classes.



#### 4. Campus Connection

Follow the instructions in your email to Claim your Campus Connection account at https://ndus.rightanswers.com/portal/ss

BSC Help Desk: 701.224.54424-hour help desk: 866.457.6387

#### **Enroll in classes**

- 1. Log into Campus Connection
- 2. Select "Manage Classes" Tile.
- 3. Scroll to the bottom of the left menu.
- 4. Click sign Fin Obligation Agreement.
  - a. Select Institution: BSC
  - b. Select Magnifying class Click Term
  - c. Read the document and click Accept
  - d. Click Okay
- 5. Select Class Search and Enroll.
- Q Class Search and Enroll
- 6. Enter Class # in the keyword search.
- 7. Click the right arrows until you receive a green check mark.

#### **Pay for Classes**

#### **VIEW YOUR STUDENT ACCOUNT AND PAY ONLINE 24/7**

- 1. Log on to the student Campus Connection portal.
- 2. Click the Financial Account tile.
- 3. Click Pay Online Now.
- 4. Click the BSC logo.
- 5. Click Make a Payment.

SCAN HERE

Campus

Connection

#### 5. FERPA

Submitting the FERPA Form allows your your financial and or academic records to be released to parents/guardians. \*Important for parent/teacher conferences

- 1. Sign into Campus Connection
- 2. Select the BSC eForms tile
- 3. Select Academic Records from the left menu
- 4. Select "FERPA Release"
- 5. For more info: http://bismarckstate.edu/academic/records/ferpa/

#### **Notes**

#### **Advisor Contact Info:**

701.224.2573 bsc.fasttrack@bismarckstate.edu

#### Academic Records Contact Info:

701.224.5420

bsc.records@bismarckstate.edu