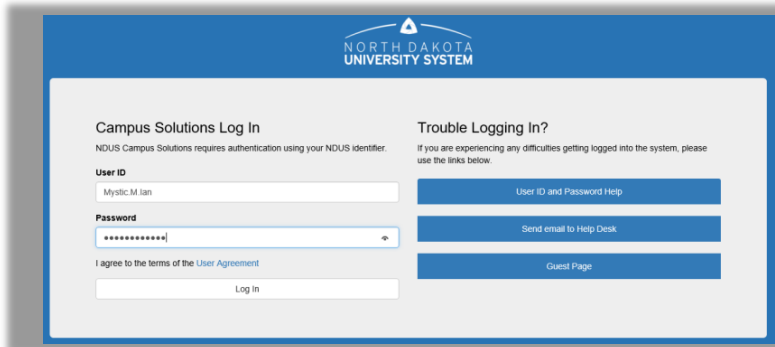


## Campus Connection Help sheet

### View Class Rosters

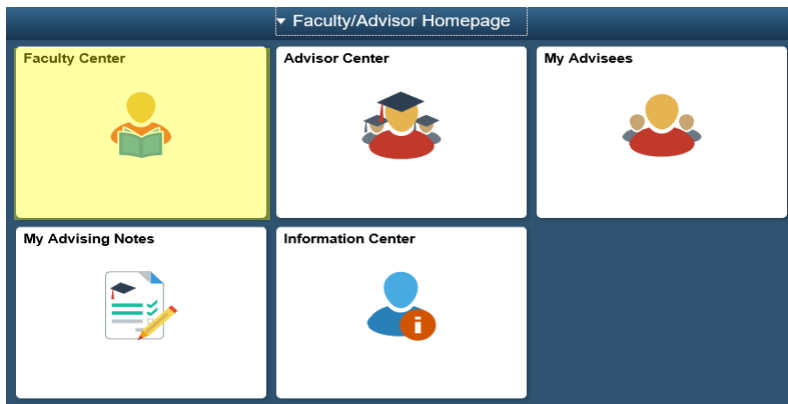
The class roster page displays all of the enrolled and dropped students in a particular course. *All faculty should check class rosters periodically throughout the semester for accuracy.* Students who are not on the class roster, have not paid for the course, and should not be sitting in class. Any discrepancies in class rosters should be reported to the Academic Records Office immediately. At the end of the term, the grade rosters are generated from the data on the class roster.

1. Access [Campus Connection](#).
2. Enter Campus Connection UserID and Password. Click **[Log In]**.



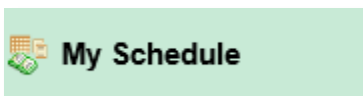
*On your Faculty/Advisor Homepage:*


3. Click **[Faculty Center]** tile.



*On the left-side menu:*

4. Select **[My Schedule]**.



- Verify the correct term is displayed, then click on the  to the left of the course for which you want to see a roster.

Faculty Center

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My Schedule

2019 Fall | Bismarck State College

Change Term



[View Personal Data Summary](#)  
  
[My Exam Schedule](#)

Select display option







Show All Classes
  Show Enrolled Classes Only

[Icon Legend](#)
[Class Roster](#)
[Grade Roster](#)
[Learning Management](#)

**My Teaching Schedule > 2019 Fall > Bismarck State College**

[Personalize](#) | [View All](#) |  | 


First 1-6 of 6 Last

Class	Class Title	Enrolled	Days & Times	Room	Class Dates
 CIS 147-01 (12146)	Principles of Info Security (Lecture)	4	TuTh 1:00PM - 2:15PM	BSC Tech Center, Rm 108	Aug 26, 2019- Dec 20, 2019
 CIS 147-02 (12177)	Principles of Info Security (Lecture)	5	TBA	BSC ONLINE	Aug 26, 2019- Dec 20, 2019
 CIS 267-01 (11947)	Intermediate Networking I (Lecture)	6	TuTh 9:00AM - 10:40AM	BSC Tech Center, Rm 108	Aug 26, 2019- Dec 20, 2019
 CIS 267-02 (12074)	Intermediate Networking I (Lecture)	3	TBA	BSC ONLINE	Aug 26, 2019- Dec 20, 2019
 CIT 367-01 (15469)	Cybersec Infra Configuration (Lecture)	1	MoWe 9:00AM - 10:15AM	BSC Tech. Center, Rm 116	Aug 26, 2019- Dec 20, 2019
 CIT 367-02 (15470)	Cybersec Infra Configuration (Lecture)	1	TBA	BSC ONLINE LINKED	Aug 26, 2019- Dec 20, 2019

Note:

- The class rosters displayed on the Faculty Center tab default to the current term. Previous or future term rosters may also be viewed by clicking the change term button.
- If a course is not displayed on this list, the instructor has not been attached to the class in the CampusConnection schedule of classes. Contact Academic Affairs at (701)224-5486.

## Sample Class Roster

Once the  icon has been selected for a class, the roster of enrolled/dropped students will be displayed, along with the grading basis, units, and student

### Class Roster

 [View FERPA Statement](#)

2019 Fall | Regular Academic Session | Bismarck State College | Undergraduate

▼ CIS 147 - 01 (12146)
Change Class

Principles of Information Security (Lecture)

Days and Times	Room	Instructor	Dates
TuTh 1:00PM-2:15PM	BSC Tech Center, Rm 108	Matthew Frohlich	08/26/2019 - 12/20/2019

\*Enrollment Status All  
Dropped  
Enrolled ▼

Enrollment Capacity 30      Enrolled 3

Select display option

- Link to Photos     
  Include photos in list

Enrolled Students							Personalize   Find      	First	1-3 of 3	Last
	Notify	Photo	ID	Name	Grade Basis	Units	Program and Plan	Level	Status Date	
1	<input type="checkbox"/>			Student Name's and ID's will appear here.	Graded	3.00	Cybersecurity&Computer Network - AAS Cybersecurity&Comp Netwks	Sophomore	04/04/2019	
2	<input type="checkbox"/>				Graded	3.00	Cybersecurity&Computer Network - AAS Cybersecurity&Comp Netwks	Freshman	04/09/2019	
3	<input type="checkbox"/>				Graded	3.00	Cybersecurity&Computer Network - AAS Cybersecurity&Comp Netwks	Sophomore	04/10/2019	

Select All
Clear All

Notify Selected Students
Notify All Students

[Printer Friendly Version](#)

**Note:**

*All faculty MUST check class rosters periodically throughout the semester for accuracy. Students who are not on the class roster, have not paid for the course, and should not be sitting in class. Any discrepancies in class rosters should be reported to the Academic Records Office immediately.*