


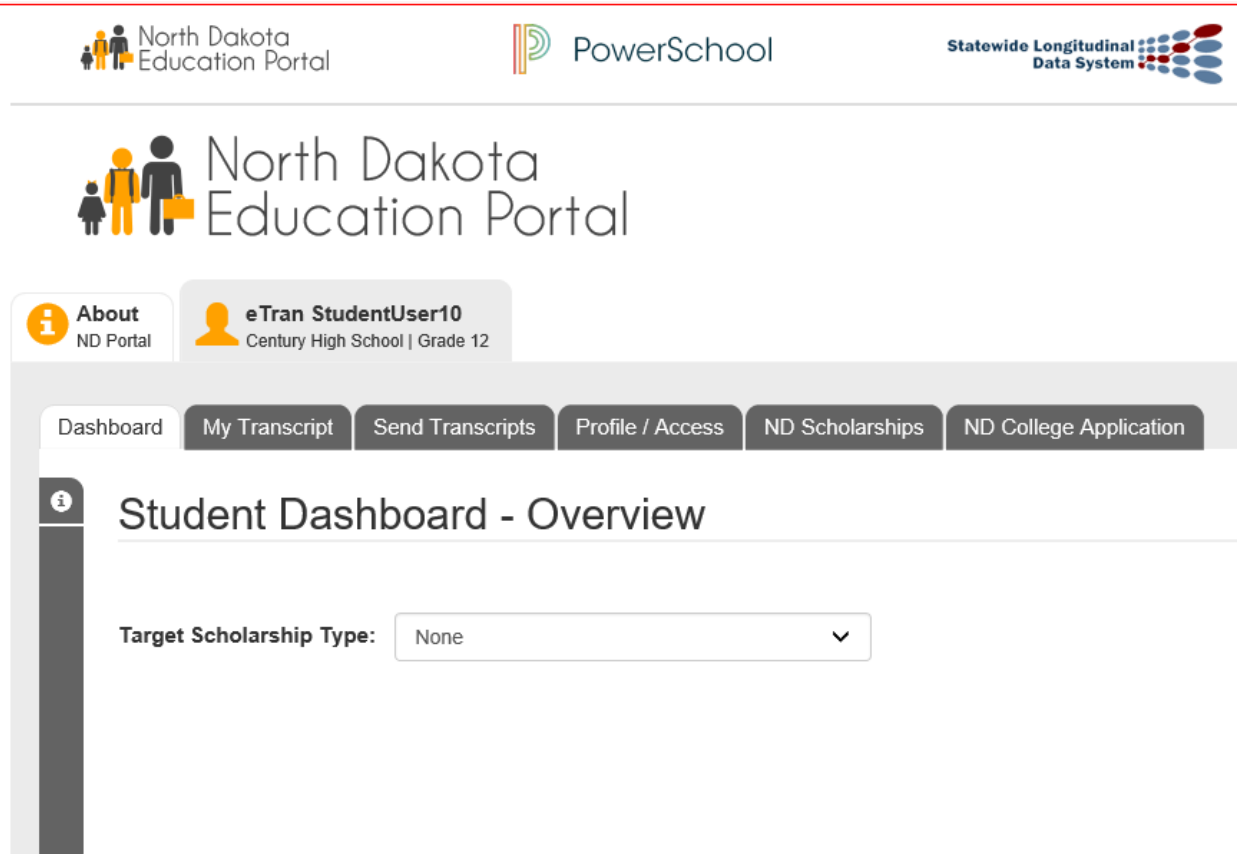
North Dakota Education Portal and College Application

- Sign-in to PowerSchool as a student and select the Application icon in the upper right-hand corner  and choose Education Portal from the selection list. This logs the student/parent into the application in a new web browser page.
- Explore the EdPortal, fill-out Profile/Access tab with legal name, email, and phone numbers so they pre-fill.

Student has tabs they can choose to do business in their Education Portal such as:

My Transcript, Send Transcripts, ND Scholarship, ND College Application

Student clicks on their Name Tab



The screenshot displays the North Dakota Education Portal interface. At the top, there are logos for North Dakota Education Portal, PowerSchool, and Statewide Longitudinal Data System. Below the logos is the main header "North Dakota Education Portal" with an icon of a family. The user is logged in as "eTran StudentUser10" from "Century High School | Grade 12". The navigation menu includes "Dashboard", "My Transcript", "Send Transcripts", "Profile / Access", "ND Scholarships", and "ND College Application". The main content area is titled "Student Dashboard - Overview" and features a "Target Scholarship Type" dropdown menu currently set to "None".

Update your Profile/Access with correct contact information.

If you need to override address and/or telephone information, please check the related Override box.



Profile / Access

To edit your profile properties and options, click or touch the Edit button at the bottom of the form. When you are done r

Contact Information

Name: StudentUser10, eTran

***Address 1:**

123 Test Ave N

Address 2:

Override Address?

***City:**

Bismarck

State:

North Dakota

ZIP:

58501

***Telephone:**

701-555-4444

Mobile:

701-555-3333

Override Telephone?

***Email:**

test@test.com

***Confirm Email:**

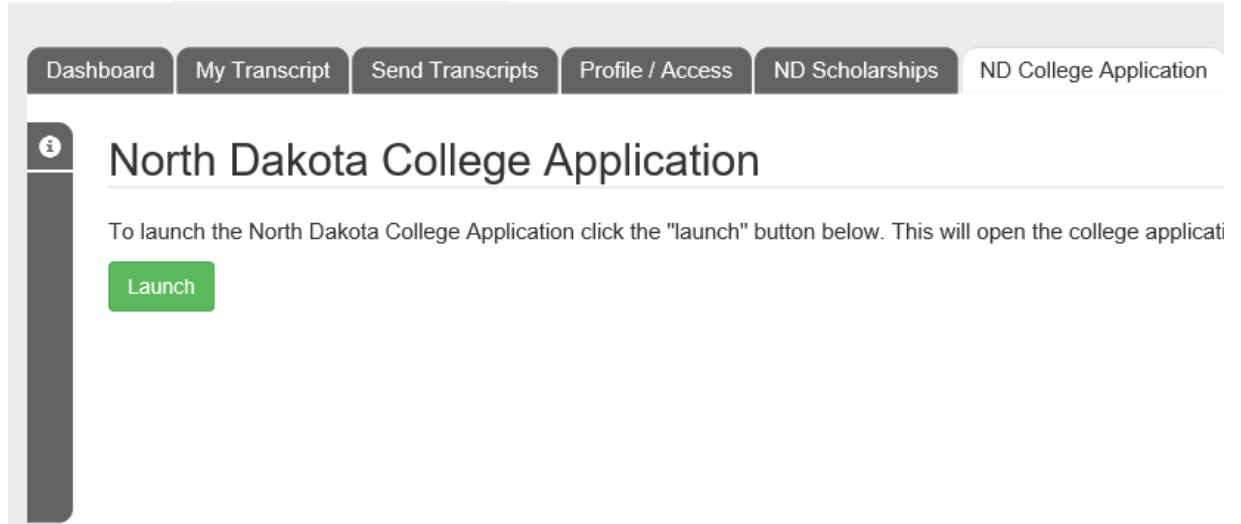
test@test.com


Cancel


Save

Student clicks on ND College Application Tab

Click on the green Launch button to open the college application interface. It should open in another tab in the browser.



 **About**
ND College Application

 **eTran StudentUser10**
Century High School | Grade 12

North Dakota College Application

Apply Now

Have a Promo Code?

Enter it here:

[Use Code](#)

What college are you applying to?

[--Select--](#) ▼

Which application?

▼

What term are you applying for?

▼

Where will you take classes?

▼

An eTranscript will automatically be submitted to the college upon submitting this application.

[Start Application!](#)

My Current Applications

| Institution | Application | Term | Delivery | Status | Last Modified |
|-------------------------------|---------------------------|-----------|----------|-----------|-----------------|
| Bismarck State College | Early Entry Student | 2015 Fall | | External | |
| North Dakota State University | First Year Student | 2016 Fall | | External | |
| University of North Dakota | Undergraduate Application | 2020 Fall | | Submitted | 9/15/2020 9:30: |
| Bismarck State College | Dual Credit / Early Entry | 2020 Fall | | Submitted | 9/15/2020 9:57: |

If a student has a “Promo/Waiver” Code, it gets entered right away and press the Use Code green button.

Remove Code

Button will turn orange when valid code is used:

North Dakota College Application

Apply Now

| | |
|---|---|
| Have a Promo Code? | |
| Enter it here: <input type="text" value="CODE123"/> | <input type="button" value="Use Code"/> |

What college are you applying to?

Which application?

What term are you applying for?

Where will you take classes?

An eTranscript will automatically be submitted to the college upon submitting this application.

Select the institution you are applying to from the drop-down box, remaining drop downs will auto populate but you need to make any necessary changes to those drop downs.

Once all selections are correct, select Start Application.

College Application - Undergraduate Application

Sections

- ✓ Applicant Information
- Student Contact Information
- Major/Program Information
- Birth Information
- Citizenship Information
- Ethnicity Information
- Parent/Guardian Information
- Residency for Tuition Purposes
- High School Information
- College/University Information
- Safety and Security Information

Applicant Information

* indicates a required field

Student's Legal Prefix

Student's Legal First Name*

Student's Legal Middle Name

Student's Legal Last Name*

Student's Legal Suffix

+ Add Former Name 1

+ Add Former Name 2

+ Add Former Name 3

Preferred Name Prefix

Preferred First Name

Preferred Middle Name

Prev Section Next Section

Save and Finish Later

Fill out the various sections, take note of the navigation left side menu. The Next Section button will validate the page and route you to the next section. Save and Finish Later will allow you to save it and come back and resume the application.

Review Application

Prev Section Review

Save and Finish Later

The last section will have a Review Application button, this will allow you to review the entries for the application.

Student can use Go Back to edit answers or go to the Payment page for payment processing. Once Payment is selected you will not be able to modify any of the application information.

Review Your Application

Payment

College Application Payment - Undergraduate Application

Application Payment:

Application Cost: \$35.00

Promo Code:

Promo Code Value: \$0.00

Apply a Promo Code:

Apply

Balance Due: \$35.00

Select Payment Type

Pay by credit card/debit card/eCheck

NOTICE: This will connect to an external application for payment processing. You will be returned to

Pay later or mail in check

Select this option if you plan to pay later or mail in a check, or if you have already paid an applicatio

Return

Promo/Waiver code can be entered here if missed at the beginning

Select which method of payment you want to use.

Credit card will take you to an external system to process the payment, then return to the initial page showing your submitted application.

Pay later will submit it and you will have to arrange payment with the college.

In Progress Applications

If you return to finish the application later, it will show up in the list on the right, select the Resume Application link to continue.

My Current Applications

| Institution | Application | Term | Delivery | Status | Last Modified | Submitted | Actions |
|------------------------|---------------------------|-------------|----------|-------------|----------------------|-----------|--|
| Bismarck State College | Dual Credit / Early Entry | 2021 Spring | | In Progress | 9/17/2020 9:52:16 AM | | Resume Application Cancel / Delete |