Course Policies and Procedures:

Mission Statement: As North Dakota’s Polytechnic Institution, Bismarck State College focuses on student success through the delivery of affordable, flexible, high-quality, experiential learning enhanced by public-private partnerships.

Academic Honor Code: Students at BSC are expected to be honorable in behavior and above reproach in pursuit of their academic achievements. Cheating, plagiarism, or collusion in class work, laboratory performance, shop work, or test taking is unacceptable and subject to disciplinary action. More information can be found within the Student Academic Honor Code.

Accessibility: Please contact the Student Accessibility Office (SAO) at 701-224-2496, bsc.accessibility@bismarckstate.edu, or Schafer Hall 135c to discuss implementing reasonable accommodations to meet individual needs.

Camera/Video Recording: Photographic, audio, and video recording of this class and/or the instructor are prohibited unless specifically requested by a student and approved/authorized in writing by the instructor or the Student Accessibility Office.

Email: To protect student privacy and ensure student authenticity, official email exchanged between registered students and BSC personnel is required from the student’s official North Dakota University System email address (i.e., @bismarckstate.edu, @ndus.edu). Additional information can be found at within the Student Email Policy.

Military/Veteran Statement: Please contact BSC’s Veterans Services Office at 701-224-5779, BSC.VeteransOffice@bismarckstate.edu, regarding services or benefits to which you may be entitled.

Drop/Withdrawal Deadlines: Term dates can be found on Campus Connection in the class details. Drop and withdraw dates for each term can be found at the Calendar & Deadlines page.

Student Code of Conduct: The purpose of BSC's Student Code of Conduct is to support a safe, healthy and inclusive campus community that is conducive to learning where students act with honesty, integrity, civility, and respect for themselves and others.

Title IX: BSC is committed to a positive learning, working, and living environment. BSC will not tolerate acts of sexual harassment or related retaliation against or by any employee or student. This policy is required by federal law and implementation of this policy is guided by the U.S. Department of Education, Office of Civil Rights. To learn more, visit the Title IX: Sexual Harassment, Prevention and Reporting page.
Testing Services: Bismarck State College Testing Services provides high quality, accessible, and affordable testing in a secure, comfortable environment. Students who require accommodated testing, need to schedule make-up tests, proctored testing, etc. and are encouraged to schedule prior to a needed test and may do so at the Academic Testing Services page. Contact BSC Testing at 701-224-5658, BSC.Testing@bismarckstate.edu, or in Schafer Hall, Room 205.

Guest Speaker Statement: Bismarck State College is committed to presenting timely, innovative educational opportunities for its students. As part of those efforts, BSC faculty may invite guest speakers to address the student members of this course. Under FERPA regulations, such guest speakers are considered volunteers who serve a legitimate educational interest to institutional services or functions. Guest speakers will be informed by the faculty member of their responsibilities under FERPA to ensure student privacy. For more information, please visit the Department of Education’s FERPA Student Privacy webpage.

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