



441.3 - Course Grades

Purpose:

Bismarck State College shall establish appropriate rules and regulations for grading students.

Procedure:

The following classifications of grades are used at Bismarck State College:

- **Audit (AUD)** – Indicates a student is not obligated to complete assignments or take exams and will not receive a grade or college credit. This grade basis will not carry honor points or earned credit and will not count toward the student's degree program.
- **Graded (GRD)** – This grade basis may carry honor points and earned credit and may count toward the student's degree program. (A, B, C, D, F)
- **Grade Forgiveness (FRV)** - Indicates that a student has not attended BSC for 4 or more years and requests all earned grades in a selected full semester(s) be excluded from GPA. This grade basis will not carry honor points or earned credit and will not count toward the student's degree program.
- **Satisfactory/Unsatisfactory (SUS)** – This grade basis will not carry honor points but the Satisfactory (S) courses will count toward the student's degree program. (S, U)
- **Pre-College (PRC)** - Indicates the need for college preparation work before enrollment in college level courses. This grade basis will not carry honor points or earned credit and will not count toward the student's degree program.
- **Transfer (TRN)** - Indicates coursework that is recorded on a BSC transcript from another regionally accredited post-secondary institution. This grade basis may carry honor points and earned credit and may count toward the student's degree program.

Grades are awarded in the following manner:

1. Coursework is graded A, B, C, D, or F. "A" indicates superior, "B" above average, "C" average, "D" below average, and "F" failing with no credit granted.
2. Departments may use a Satisfactory (S) and Unsatisfactory (U) grading system for specific courses or programs provided an appropriate new course request form is submitted.
3. Withdrawal (W) and Audit (AU) are not grades.
4. Incomplete (I) is not a grade but is assigned as a placeholder for a grade to be awarded at a later date in accordance with BSC Policy—Incomplete Course.



5. Administrative grades may also be given as follows:

- FN - failing with no credit granted. Student participated in the course but stopped attending. The FN translates to a "F" grade on the official transcript.
- FNN - failing with no credit granted. Student never attended the course. The FNN translates to a "F" grade on the official transcript.
- UN - failing with no credit granted. Student participated in the course but stopped attending. The UN translates to a Unsatisfactory "U" grade on the official transcript.
- UNN - failing with no credit granted. Student never attended the course. The UNN translates to a Unsatisfactory "U" grade on the official transcript.

History of This Procedure:

First policy draft November 21, 1983.

Revisions - January 7, 1989; November 20, 1989; December 11, 1989; July 18, 1990; September 1, 1992; June 6, 1998; April 19, 2004; May 21, 2008; approved by the Faculty Senate on October 4, 2012, reviewed by the Operations Council on October 24, 2012, and approved by the Executive Council on November 13, 2012; December 20, 2019.

Converted to an Operational Procedure: August 25, 2025. Approved by VPAA Alicia Uhde on August 25, 2025.