

460.4.4 Credit by Articulation Agreement

Purpose:

Bismarck State College (BSC) permits students to demonstrate college-level competency and establish college credits and advanced standing through successfully completing articulated high school courses.

Disclosures:

1. Students who desire BSC credit for articulated high school courses (courses taken in high school that align with college-level curriculum through an approved articulation agreement) must:
 - a. Complete all required articulated coursework stated in the articulation agreement.
 - b. Earn the agreed upon minimum percentage as stated in the articulation agreement.
 - c. Complete any additional program specific requirements indicated in the articulation agreement.
2. The student must be accepted into a BSC bachelor's, associate, diploma, certificate, or certificate of completion program to be awarded credits.
3. The student must be enrolled in a BSC course during the term for which credits are to be posted to the official BSC transcript.
4. The student will not be eligible for credit by articulation if:
 - a. Student previously challenged course; or
 - b. Student is currently enrolled in course; or
 - c. Student previously enrolled in course (regardless of grade earned A-F, or S/U); or
 - d. Student earned transfer credit from an accredited institution; or
 - e. Student has previously earned Credit by Challenge Examination, Industry Training, or Portfolio Development.
5. Credits by Articulation Agreement may not transfer to other colleges. Reviewing the intended transfer institution for current transfer information is essential. BSC is not responsible for transferability of Credits by Articulation Agreement.
6. Credits by Articulation Agreement do not have letter grades assigned, thus, will not be used to compute a student's grade point average.
7. Credits by Articulation Agreement, once recorded on a student's BSC transcript, become



a permanent part of the academic record.

8. Credits by Articulation Agreement will count toward BSC graduation requirements; however, they do not count toward the minimum institutional credit requirements.
9. A maximum number of non-traditional college credits may be earned within military training, AP, CLEP, DSST, IB, CIE, BSC challenge examination, portfolio development, industry training, Straighterline agreement and courses covered under high school articulation agreements.
 - a. Bachelor's – 60 non-traditional college credits.
 - b. Associate or diploma – 40 non-traditional college credits.
 - a. Program certificate or Certificate of Completion – 50% of total degree credits.
10. Duplicate credit will not be awarded. Courses deemed equivalent to a BSC course are subject to BSC's repeat policy.
11. The number of credits awarded is equal to BSC course credits.
12. If the application is not completed within one year of submission, it will be removed, and the student will need to resubmit.

Procedure:

1. The high school will submit a list of qualified students who wish to articulate their course work to BSC to the Dean of Distance Education and Learning Support Services at bsc.priorlearning@bismarckstate.edu, on or before the agreed upon date stated in the articulation agreement..
2. The Dean of Distance Education and Learning Support Services will route this list of students to Admissions and Enrollment Services at BSC.admissions@bismarckstate.edu and a College Admissions Recruiter will contact the students and begin their admissions process.
3. The high school will assist each individual student with their application for credits by articulation agreement and verify the student has completed the required coursework and percentage grade. The student will then submit their applications to the Dean of Distance Education and Learning Support Services at bsc.priorlearning@bismarckstate.edu by the agreed upon date in the articulation agreement.
4. The Dean of Distance Education and Learning Support Services will review the



application for qualifications and route to Student Finance for payment.

5. Student Finance will contact the student for payment. The student is responsible for a fee of \$10.00 per articulated credit in accordance with [NDUS Procedure 805.1](#). Once payment is complete, Student Finance will route the application to Academic Records.
6. Academic Records will post credits to the student's official transcript.
7. The Dean of Distance Education and Learning Support Services will send confirmation the credits have been posted to the student's official transcript by way of the student's campus email and BSC.admissions@bismarckstate.edu.

References:

[SBHE Policy 441 Degree Credit, Non-Degree Credit and Non-Credit Instructional Activity](#)
[NDUS Procedure 805.1 Tuition](#)

History of This Policy Procedure:

Approved by the Interim Vice President of Academic Affairs July 30, 2025.