



916.6 - Preparation and Disclosure of Crime Statistics

Purpose:

The purpose of this policy procedure is to operationalize BSC Policy 916.6 Preparation and Disclosure of Crime Statistics.

Procedure:

1. The Vice President for Student Affairs and Campus Police Chief assisted by a Clery Compliance team, produces the Annual Security and Fire Safety Report which contains policies, procedures and crime data as required by the Clery Act.
2. Bismarck State College collects its own statistics, and accepts supplemental numbers from recognized student conduct administrators, Residence Life, Campus Police Department and other Campus Security Authorities (CSA's) in their reporting roles.
3. BSC's Clery Compliance Team annually requests statistical information from the appropriate law enforcement agencies.
4. This information is included in BSC's Annual Security and Fire Safety Report.
5. The Annual Security and Fire Safety report covers the preceding calendar year, January 1 to December 31.
6. BSC protocols specify that aggravated assault, arson, negligent manslaughter, burglary, motor vehicle theft, murder/non-negligent manslaughter and robbery are reported to BSC Campus Police and/or the Bismarck Police Department.
7. In cases of sexual assault, domestic violence, dating violence, and stalking the victim or witness may report to Campus Police, Bismarck Police Department, the Title IX Coordinator, or file an anonymous report (a statistical notation absent any names).
8. Anonymous reports are reviewed at the end of the year for reporting purposes.
9. By October 1 of each year, notification of the new Annual Security and Fire Safety Report is emailed to current students and employees.
10. A hard copy of the report is available upon request with the BSC Campus Police Department.
11. All relevant crime data are compiled by the Clery Compliance team and are included in BSC's submission to the Department of Education annually by October 15.

References:

[Title 34 Subtitle B Chapter VI Part 668 Subpart D § 668.46](#)

[Bismarck State College Policy 916.6 Preparation and Disclosure of Crime Statistics](#)

History of This Procedure:



BISMARCK
STATE COLLEGE

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// POLICY PROCEDURE //

First policy draft reviewed by the Operations Council on May 13, 2015 and approved by the Executive Council on June 5, 2015; revisions on June 12th, 2015, October 21st, 2016 and February 26th, 2019; reviewed by Campus Council on August 31st, 2022 and reviewed by the Executive Council on September 23rd, 2022 and approved by the President on January 4th, 2023.