

443.1 – Academic Suspension Readmission

Purpose:

The purpose of this operational procedure is to establish procedures for students seeking readmission to Bismarck State College (BSC) from academic suspension.

Procedure:

Students seeking readmission or admission to BSC from academic suspension for the first-time must sit out for at least one semester (summer session will not constitute a semester). If the student has multiple suspensions, they must sit out for at least two semesters (summer session will not constitute a semester). Bismarck State College honors suspensions of other institutions.

1. To be considered for Readmission the student must:
 - a. Submit a BSC Application for Admission.
 - b. Complete the Academic Suspension Readmission Request form.
 - c. Contact the Mystic Advising and Counseling Center at 701-224-5752 or bsc.advising@bismarckstate.edu to review the readmission request with an Academic Advisor.
 - d. Complete the above process at least two weeks prior to the start of the student's first course to assure timely completion.
2. If the request is approved:
 - a. The Academic Advisor will assist the student with developing a student readmission plan.
 - b. The student will be notified by the Academic Records Office when they are eligible to enroll in course(s).
 - c. The Academic Advisor will connect with the student during their first semester to review progress towards academic goals, provide academic mentoring, and refer for support services when beneficial. Outreach efforts may coincide with early alert, midterms, prior to drop/withdrawal deadlines, and prior to current student registration.



- d. An Academic Suspension Reinstatement hold may be placed on the student's account to require the student to meet with the Academic Advisor prior to registering for courses for the second semester following a suspension.
- e. Students who are reinstated from BSC Academic Suspension will be placed on academic probation and should refer to the Academic Probation section of the Student Operational Procedure on Academic Standing. The unofficial and official transcript will reflect academic suspension/reinstated on probation.
- f. Students who are reinstated from Academic Suspension from another institution must refer to the Student Operational Procedure on Academic Standing at the end of their first semester to determine their initial BSC Academic Standing.

References:

NA

History of This Procedure:

First policy draft - April 9, 1990 effective Fall semester 1990-91 academic year.
Revisions - November 1, 1991; October 20, 1992; December 31, 1992; June 24, 1994; April 19, 2004; approved and effective 4-16-01, by President Donna Thigpen; approved and effective 6-22-01, by President Donna Thigpen; approved 10-3-2002, effective Fall semester 2003-2004 academic year(Faculty Senate), approved by President Donna Thigpen June 16, 2003; approved 2-1-2007, effective Fall semester 2007-2008 academic year (Faculty Senate), approved by Interim President Gordon Binek February 6, 2007; approved by the Faculty Senate on October 1, 2009, reviewed by the Operations Council on April 14, 2010 and approved by the Executive Council on May 12, 2010; revised November 22, 2010; reviewed by the Operations Council on February 23, 2011 and approved by the Executive Council on March 8, 2011; this policy was removed from the Academic Alert, Warnings, Probation, Suspension and Readmission policy and made into a separate policy—reviewed by the Operations Council on January 22, 2014 and approved by the Executive Council on March 6, 2014; March 23, 2016; April 25, 2017; this policy was renamed from Student Policy - Readmission from Academic Suspension – approved by the Faculty Senate on March 1, 2018, reviewed by the Operations Council on April 11, 2018 and approved by the Executive Council on April 23, 2018 effective Fall semester 2018-19; March 26, 2019, reviewed by the Campus Council on April 26th, 2023, and reviewed by the Executive Council on May 17th, 2023, approved by the President on June 8th, 2023.