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## ***General Policy - Solicitations and Posting Materials***

### ***Policy***

Bismarck State College (BSC) shall adopt procedures regarding the solicitation and posting of materials on campus. BSC complies with the North Dakota State Board of Higher Education (SBHE) policy 503.1 Student Free Speech and Expression.

## ***General Procedure - Solicitations and Posting Materials***

### ***Procedure***

1. BSC permits commercial solicitation that would be of clear benefit to BSC students or employees, and if the commercial solicitation has been approved by the BSC facilities scheduling office (701-224-5686). Solicitation may occur only in areas designated and may not obstruct student activity nor interfere with the college environment. Violations should be reported to the BSC facilities scheduling office (701-224-5686).
2. Solicitations of funds by employees, students or student organizations for College-related activities must be approved in advance by the Vice President assigned to the area initiating the request.
3. Persons or organizations do not have the right to access campus buildings or set up tables in buildings or on the campus grounds, to solicit petition signatures. However, individuals are free to stand out on sidewalks within public right-of-way for this purpose.
4. Political advocacy materials may be placed by outside organizations or internal campus/student organizations on the Student Union bulletin board where general information materials are normally posted. Such materials shall not be posted on bulletin boards in other BSC buildings, offices or classrooms, or upon notice-boards set aside for specific purposes (for internal groups only, exceptions may be made with appropriate approval from the BSC facilities scheduling office). Courtesy should be observed in connection with the size of posters, the amount of space occupied, and the time that materials are left in place. To ensure a clean appearance, materials should be removed after they have served their purpose. They are not to be taped on to the walls of any building.
5. Political campaigning or advocacy materials shall not be distributed through internal campus mail or email unless they are the announcement of an activity or event sponsored by a recognized campus/student organization.
  - a) No person may use any property belonging to or leased by, or any service which is provided to or carried on by, either directly or by contract, the state or any agency, department, bureau, board, commission, or political subdivision thereof, for any political purpose.
6. In no case will advocacy materials be permitted on campus which contain vulgarity, unwarranted or unreasonable attacks upon the character of individuals, or contain statements which violate public law.

7. Advertisements for alcohol sales and bars are not allowed to be posted on campus. These advertisements will also not be allowed electronically or printed in BSC publications as [per BSC's Student Policy - Alcohol and Illegal Drugs](#).

8. Individuals who want to chalk on BSC's Campus should request permission from the Public Relations Manager (701-224-2597). The content of messages is limited to the promotion of a specific event.

9. Placing posters, signs or leaflets, except on one's own personal property or in areas authorized and provided for that purpose by the College, is prohibited. Individuals should request permission from the Communications Manager (701-224-2597) before posting.

## **References:**

[State Board of Higher Education Policy 503.1, Student Free Speech and Expression](#)

[BSC Student Policy - Alcohol and Illegal Drugs](#)

## **History of This Policy:**

First policy draft October 18, 1982.

Revisions: December 3, 1985; February 5, 1987; June 1, 1990; November 27, 1990; November 7, 1991; June 2, 1993; August 9, 1994; August 7, 1997; July 15, 1998; January 10, 2003; January 12, 2004; May 31, 2005; December 2, 2008, October 7, 2010; December 21, 2010. Reviewed and revised by the Operations Council on August 24, 2011 and approved by the Executive Council on August 25, 2011; reviewed by the Operations Council on February 13, 2013 and approved by the Executive Council on March 28, 2013 (previously the solicitations and posting materials section was part of the facilities usage and fees policy); reviewed by the Campus Council on July 28, 2021 and approved by the Executive Council on July 29, 2021. Approved by the North Dakota University System Vice Chancellor for Academic & Student Affairs on August 10, 2021.