

Student Policy - Academic Forgiveness

Policy:

Bismarck State College shall establish rules and regulations for academic forgiveness allowing under defined circumstance, a student to request all grades from a semester(s) to be excluded from their GPA calculation.

Regulations:

1. A student may only exercise the option of academic forgiveness once.
2. Academic forgiveness applies to students who have not been in attendance for four or more years.
 - a. Attendance for the purpose of this policy is defined as a transcript record of A, B, C, D, F, S, U, W, I.
3. Academic Forgiveness may be requested for one or more semesters as long as those semester(s) are prior to the four year interval.
4. Students who completed a degree (bachelor of applied science, associate degree, diploma, certificate or a certificate of completion) at Bismarck State College will not qualify for academic forgiveness.
5. Academic forgiveness will be applied to all Bismarck State College courses within the requested semester(s) which includes all passing and failing grades.
6. Courses and grades for the semester(s) selected will remain on the student's academic record as attempted, but credits, honor points, and grades will be excluded from grade point average calculations. Academic Forgiveness may affect eligibility of federal financial aid.
7. The prior academic standing of a student will not change as a result of Academic Forgiveness.
8. Courses where grades have been excluded cannot be used to satisfy any academic requirements.
9. Extenuating circumstances will be dealt with on an individual basis by the Appropriate Academic Dean or Vice President for Academic Affairs.

Procedure:

1. Students wishing to request academic forgiveness may consult with the Registrar to be counseled on proper procedures.
2. Student obtains and complete the academic forgiveness form online:
<http://www.bismarckstate.edu/current/records/forms/>.
3. Upon Registrar approval, a confirmation stating the results of the request will be sent to the student by Academic Records Office.
4. The academic forgiveness process may take up to four weeks.

History of This Policy:

First policy draft April 9, 1990.

Revisions - January 17, 1992; August 1, 1992; December 21, 1992; August 2, 1994; September 15, 2005; reviewed by the Operations Council on April 13, 2011 and approved by the Executive Council on May 17, 2011; reviewed by the Operations Council on October 28, 2015 and approved by the Executive Council on November 23, 2015, September 15, 2016; February 21, 2019; reviewed by the Operations Council on January 8, 2020 and approved by the Executive Council on January 16, 2020.