“To Do List” items are indicators applied to students’ records by Admissions, Student Records, Financial Aid or Student Finance indicating items students must submit to complete the processes for a particular office. These screens are not secure by institution. To-Do list items may be present from multiple NDUS institutions if the student has applied or previously attended.

1. From Internet Explorer, key in the web address – www.bismarckstate.edu
2. Click on CampusConnection
3. Click on
4. Enter NDUS User ID (Ex. Sara.Doe)
5. Enter Password (Setup during the Claiming Account process)
6. Click Sign In
7. Click Self-Service
8. Click Advisor Center
9. Click My Advisees
10. Click View Student Details for a specific student
11. Click **Student Center** from the menu at the top of the page

12. Click **Details** to view more information

The details link displays an item list, which provides the due date, the institution and department applying the To-Do.

Click on the To Do Item for further details.