1. Access CampusConnection.

2. Enter CampusConnection UserID and Password. Click [Sign In].

   ![CampusConnection Signin Screenshot]

   *If you have trouble signing in with your mobile device, use the following link: [Campus Connection Sign-In Page]*

3. Select [Enroll]. If prompted, select appropriate term.

   ![Student Center Screenshot]
4. Identify the class you would like to add. There are two different ways to search for classes.

**You don’t know the 4 or 5-digit class number and need to do a general course search.**

A. Click Search

![Search for Classes](image)

B. Select the [Subject] from the drop-down menu. Enter [Course Number] if known. Click [Search].

- To search open and closed courses remove the “Show Open Classes Only” check mark.
- Click [Additional Search Criteria] for a detailed search.

C. Choose the course section you wish to add to your schedule from the search options. Click [Select].

**You do know the class number code and want to register using it.**

A. Enter the 4 or 5-digit class number in Class Nbr field.

Click [Enter].
5. Once the desired course is identified, click on the [Next] button.

This will add the selected course to your shopping cart.

6. To add more classes to your shopping cart repeat steps 4 & 5.
   Do this process until all classes have been selected.

When you are satisfied with your class selections, click [Proceed to Step 2 of 3] to complete registration.

7. Confirm that these are the classes you would like to add. Click [Finish Enrolling].
8. Once the enroll process is complete, review the status report. Courses added are marked with a ☑. Courses NOT added are marked with an ✗.

Note: CampusConnection will not allow registrations to be processed if:

- Multiple registrations in the same course are attempted
- Time conflicts exist
- Course requirements are not met (Prerequisites)
- A “HOLD” appears your student account

9. Click [My Class Schedule] to view.