New User Registration

1. Click on the “New User Registration” on the login screen.

Email Validation
The first thing users will see is a screen to validate that they do not already have a login active in the OnePetro system.
If a user does have a login, it will refer them to the “Forgot Password” or request they call Customer Service for assistance.

**Account Information:**
This is a single page for users to enter most of their information.

**Required fields:**

1. Email Address (already filled in from previous page)
2. Password
3. Confirm Password
4. Challenge Question and Answer
5. First Name
6. Last Name
7. Address Line 1
8. City
9. Country
User Registration

Completing this one-time registration will give you access to all of our site's many features including subscription and/or member pricing. We respect your privacy and will safeguard your personal information. This information is for subscription access and member pricing only. We will communicate with you only in connection with any purchases or other transactions you make on our site. We do not store credit card information beyond the time necessary to process your purchase.

* Denotes required fields

Website Login Information:

Email Address: jsmith@spe.org
Password: 
Confirm Password: 

4-20 alpha and/or numeric characters, case sensitive

Identity Verification Question:

Question: What is your pet's name? 
Answer: 

...Account information page continued:

**Personal Information:**

Prefix: 

First Name (Forename, Given Name): 

Middle Name: 

Last Name (Surname): 

Suffix: 

Job Title: 

Company: 

Phone Numbers - Include the country code and format using periods, e.g., 1.972.952.9393 or 44.20.7458.4466.

<table>
<thead>
<tr>
<th>Phone Number</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Contact Phone:</td>
<td></td>
</tr>
<tr>
<td>Cell/Mobile Phone:</td>
<td></td>
</tr>
</tbody>
</table>

**Address Information:**

Address Line 1: 

Address Line 2: 

Address Line 3: 

City: 

Country: All Countries

State/Province: --- Select A Value ---

Zip/Postal Code: 

Please click the "Submit" button only once.

Submit

**Note:** Phone number is **not** required for OnePetro.
Membership Pages

The next page users will see is a page to enter the member login information for any society that offers member pricing and that they have login information for.

**Bismarck State College users must leave all the fields blank.**

Membership Information:

The participating societies below offer a discount on their paper prices for members. Enter your membership information for organizations that apply.

His information will be stored as part of your profile and applied during the checkout process. You may leave this section blank and enter your membership information each time you checkout if you choose.

- Organization
- ARMA
  - Email address: [Input field]
  - Last name: [Input field]

- SPE
  - Email address: [Input field]
  - Password: [Input field]

If the user has no memberships they can just select “submit” or “continue”.