Claim your NDUS Account

Your NDUS Account consists of an account ID and a password. This account is used to access NDUS services including Campus Connection, Financials, HRMS, and the Online campus as well as campus network resources. To claim your account, visit the following website:

http://helpdesk.ndus.edu/

1. Click on “Your NDUS Account”
2. In the “NDUS Account Info” screen click on “Claim an NDUS Account”
3. On the screen that follows, read the information, then click “Begin” to go through the twelve question IT security refresher

Claim an NDUS Account

Users who claim an NDUS account agree to abide by the policies on use of computer facilities of the North Dakota University System (NDUS). You may review the policies by visiting the NDUS Policy and Procedures page.

To get started, users are required to complete an IT security refresher as part of the activation/claiming process. The 12 questions should take less than 10 minutes to complete.

Begin »

4. On the next screen, enter your date of birth separated by slashes (in the format mm/dd/yyyy) and your EMPLID. If you do not remember your EMPLID, see the Note on page 2 of this document.

5. The screen the follows will prompt for answers for up to six challenge questions, which will be used if you ever forget your password.

6. Next you will create a new password. It must be at least 8 characters long and must contain at least three of the four categories listed.
Claim your NDUS Account

7. The final screen will display your NDUS Account ID.

NOTE: If you do not remember your NDUS Account information, visit https://helpdesk.ndus.edu/ndusaccount/.

- If you do not remember your EMPLID click on “What is My EMPLID?” at the above site and enter the requested information.

- If you are not certain whether you have claimed your account or if you do not remember your NDUS Account ID, click “I Forgot My NDUS Account ID”. Enter in your date of birth separated by slashes and your 7 digit EMPLID. The screen that follows will indicate if you have claimed your NDUS Account. If so, it will list your Account ID. If not, you will be provided with a link to claim your account.

- If you do not remember the password, click “I Forgot My NDUS Account Password”. Enter your Account ID on the first screen. The next screen will bring up the challenge questions you created when you claimed the account. You must answer at least three of the questions correctly before being allowed to reset the password.

- If you do not remember the answers to at least three of your challenge questions, you will need to contact the NDUS Help Desk at 1-866-457-6387 to have your password reset. They are available for support 24 hours a day/7 days a week.

NDUS Account Info

Your NDUS Account consists of an account ID and a password. This account is used to access NDUS services, like Campus Connection, Financials, HRMS, and Moodle.

Claim an NDUS Account  Change my NDUS Account Password
I Forgot My NDUS Account ID  I Forgot My NDUS Account Password
What is My EMPLID?

If you have additional questions you can contact the BSC Help Desk at (701) 224-5442 or bsc.helpdesk@bismarckstate.edu