

**Student Policy - Completion Incentive – GEM Students**

**Policy:**

Bismarck State College will offer a completion incentive for students enrolled through the Community College of the Air Force General Education Mobile (GEM) program as follows:

- 100 percent refund of books purchased from the BSC Bookstore if coursework is completed within the time limits specified in the completion contract term.

- 50 percent refund of books purchased from the BSC Bookstore if coursework is completed within 1 term of the completion contract specifications

**Purpose:**

The purpose of this policy is to assist Air Force students in completing their degree requirements and to reduce the time it takes them to complete their CCAF degree. This is a pilot incentive that will be reviewed annually. Depending on the effectiveness and financial viability of the incentive, the incentive may be expanded to other programs on campus.

**Definition/Procedure:**

For purposes of this policy, a GEM student is an enlisted Air Force member who is a BSC student enrolled in general education courses under the GEM program. The student must sign a GEM Completion Contract to be eligible for the incentive.

To receive the incentive, the student must complete their prescribed coursework according to the terms of their individual contract. The student must request the incentive within 30 days of completing their final term.

**History of This Policy:**

First policy draft, March 1, 2009; Approved by the Operations Council and Executive Council, March 4, 2009.