

Student Policy - Establishment & Operation of Student Organizations, Societies, and Clubs

Policy:

It shall be the policy of Bismarck State College that student organizations, societies, and clubs must register with and officially be recognized by the Student Government Association.

Statement of General Principles:

Student organizations, societies, and clubs are considered an integral part of the College's educational program. Involvement in student activities contributes significantly to the student's personal development, intellectual growth, and social responsibility. Consequently, any group of students who has a common bond of interest is encouraged to appropriately form a recognized student organization, society, or club under the guidance of the Student Government Association in conjunction with the Student and Residence Life Office.

Student organizations, societies, and clubs are responsible for conducting their affairs in a manner that reflects favorably on themselves and the College. Responsibilities include:

- Compliance with federal and state laws.
- Compliance with State Board of Higher Education regulations.
- Taking responsible steps, as a group, to prevent violations of law, State Board of Higher Education policy, and Bismarck State College regulations.

Procedure for Annual Recognition and Establishment of New Organizations:

1. Organizations, societies, and clubs must obtain recognition annually by the Student Government Association. The SGA will send out an annual registration form to the current advisor prior to the beginning of the fall semester. This form must be completed with all officer contact information and agreement and acknowledgement of all policies contained in the student organization handbook, and returned to the SGA President by the beginning of the first SGA meeting following the fall SGA election.
2. Organizations, societies, and clubs must turn in the most recent and updated copy of the Constitution, Bylaws, or other governing documents with the annual registration form.
3. When the SGA has determined that all submissions are acceptable, the SGA shall issue a letter of recognition to the advisor. If the submissions are not acceptable, the SGA will notify the organization, society, or club of the reasons why recognition was refused.
4. Recognized organizations, societies, and clubs are responsible for remaining in good

standing under the requirements of the SGA Constitution.

Services provided to recognized organizations, societies, and clubs are:

1. One voting Senator in the Student Senate.
2. Use of College facilities and equipment.
3. A staff advisor.
4. Limited administrative assistance with club related business.
5. Banking and bookkeeping services.
6. Use of the College's mail service.
7. Listing in official college publications.

History of This Policy:

First policy draft August 29, 1985.

Revisions - August 11, 1987; July 18, 1990; August 1, 1992; August 24, 1993; June 24, 1998; January 13, 2004; April 23, 2008; reviewed by the Operations Council on July 24, 2013 and approved by the Executive Council on July 29, 2013.