Operations Council  
Wednesday, November 14, 2012  
Dakota Room 8:15 – 10:00 a.m.

The Operations Council met on Wednesday, November 14, at 8:15 a.m. in the Dakota Room.

**Members Present:** Tamara Barber, Amy Brown (Note Taker), Janet Dixon, Donna Fishbeck, Mary Friesz, Carla Hixson, Rita Lindgren (Chair), Janelle Masters, Angie Milakovic, Henry Riegler, Carla Sivesind and Elmer Weigel

**Members Absent:** Bruce Emmil, Lane Huber, Don Roethler and Jane Schulz

Lindgren called the meeting to order at 8:16am.

**New Business**

**Wild Endeavor – BSC Radio Request for Approval – Hixson**

Hixson reviewed the Wild Endeavor Submission Form and Action Plan proposed by Dusty Anderson and Kevin Kyes. Their project is to establish a BSC internet radio station. The majority of the programming would come from the students, although it would be open to all BSC staff and faculty as well. Anderson and Kyes are committed to starting the project and gaining student involvement with the assistance of karen Bauer. The project would be implemented or reflective of student work in the Mass Communications department. In order to sustain the project, it could be turned into a course. Oversight of the project would be provided not only by Anderson, Kyes, and Bauer, but also by the Mass Communications Advisory Group that is made up of community members. The proposal requested startup costs of $4,750 from the Wild Endeavor Fund. In order to sustain the project, $3,450 would need to be funded in the regular budget cycle. All licensing, copyright issues, and costs for playing over the air are covered in the $3,450 annual fee. Fundraising could also be an option to cover the annual fee, including incorporating “Rock the Lawn” as a fundraiser. This project is being modeled against NDSU’s radio station, so there are resources available if questions or issues arise.

The council supported the project for a two year trial. They requested that the Wild Endeavor Fund be increased by $3,450 to cover the second year costs of the project. Hixson will ask President Skogen if the project needs to be brought before the Executive Council.

**Old Business**

**Approve October 24, 2012 Minutes**

Lindgren reviewed the October 24, 2012 meeting minutes. The minutes were approved and will be posted on the web.

**New Business**

**Faculty Policy – Lindgren**

Lindgren reviewed the “Faculty Policy – Faculty Participation in Termination of Tenured Faculty due to Financial Exigency”. The policy was approved by Faculty Senate. The policy’s name changed, eliminating “RIF” and replacing it with “Termination”. The procedures were revised to make the process fair. NDUS
legal counsel assisted with the policy changes. The council approved the policy and requested that it move forward to the Executive Council for review.

**Supervisor’s Meeting Feedback**
The last supervisor’s meeting was well attended. The council discussed having the next supervisor’s meeting after the start of the spring semester.

**Review Standing Committees List**
Sivesind and Milakovic will send Brown the updated contact person(s) for their respective committees. The updated list will be saved to the Operations Folder on the G Drive. The council decided that they won’t revisit the list unless Schulz recommends it.

**Reports/Updates**

**Staff Senate Report – Sivesind**
Staff Senate will meet next week. The Staff Development team is changing its focus to a “Staff In-Service” rather than “Development Day”.

**Faculty Senate Report – Milakovic**
No report.

**Department Chair/Program Manager Report – Riegler**
In their last meeting, the department chairs/program managers learned about a system for a copier that would replace the scantron testing machine. The machine allows faculty to submit tests using multiple choice and true/false. The machine grades the tests quickly and provides data about the test results (i.e. which questions were missed the most, which questions were missed the least). They also learned about software that develops surveys that can be used across campus. UND is currently using this software, and NDUS is in discussions about licensing.

**Compliance Updates**
No report.

**Executive Council Updates**
No report.

**Construction Update**
Roethler was absent due to an inspection at the Physical Plant building.

**Announcements**
BSC will be the education partner for the Communications Workers of America (CWA) for CISCO classes, which is part of the Information Technology Program. Hixson headed up the proposal process.

Meeting adjourned at 8:57am.