The Plan by Requirement function is designed to help students plan out coursework for future semesters to ensure they meet degree requirements in a timely manner.

Access [CampusConnection](#).

1. Enter CampusConnection UserID and Password. Click [Sign In].

On your Student Center under Academics

2. Click the drop down arrow. Select [Plan].
3. Select [Plan by my Requirements].
This will display the Academic Requirements Report for the program that is currently active.

4. Scroll to a section of the report that contains courses that have not been satisfied.

5. Select the course(s) to plan by clicking on the course title.
6. Select [Add to Planner].

7. To add additional courses to your planner, click [Return to Plan by My Requirements]. Repeat steps 5, 6 and 7 until all courses have been added to the planner.

8. Once course(s) have been added to the planner, select the [My Planner] tab.
9. Assign each course to the semester you plan to take it.
   - Select course by placing a check mark next to the course.
   - Choose the semester you wish to take the course from the [Move selected courses to Term] drop down menu.
   - Click [Move].

10. Once all courses have been moved to appropriate semester, click [Plan by My Requirements].
11. Review Academic Requirements Report to ensure all course(s) have been planned appropriately.

Planned courses will display with a status of 🌟.

Steps for registering using planned courses:

On your Student Center under Academics
1. Click [Enroll].
2. Choose [My Planner].
3. Click [Search].
4. This will display all the courses that are Planned. Click [Select] to the right of each course you would like to register.
5. Choose a section that fits your schedule, then click [Select].
6. Click [Next].
7. Click [Proceed to Step 2 of 3].
8. Click [Finish Enrolling].