Operations Council  
Wednesday, February 27, 2013  
Student Union Dakota Room 8:15 – 10:00 a.m.

The Operations Council met on Wednesday, February 27th, at 8:15 a.m. in the Student Union Dakota Room.

**Members Present:** Tamara Barber, Amy Brown (Note Taker), Janet Dixon, Donna Fishbeck, Mary Friesz, Rita Lindgren, Angie Milakovic, Henry Riegler, Don Roethler, Jane Schulz (Chair) and Carla Sivesind

**Members Absent:** Bruce Emmil, Carla Hixson, Lane Huber, Janelle Masters and Elmer Weigel

**Guests:** Annette Martel and Nancy Gordon

Schulz called the meeting to order at 8:16am.

**New Business**

**Results of 2012 NDCORE Survey on Alcohol and Other Drug Use – Martel**  
As a requirement by NDUS, the NDCORE Survey on Alcohol and Other Drug Use is administered in the classroom once every two years.

Here are some of the results:

- The number of students who drink alcohol is higher than the 2010 survey results
- BSC is outpacing the nation and other NDUS institutions in the number of students who drink alcohol
- The average number of alcohol drinks consumed per week is higher than the national and NDUS average but is lower than BSC’s 2006 and 2008 amounts
- The perceptions of college student’s alcohol and marijuana use far surpass the actual number who use
- BSC students marijuana use is behind the national average but higher than the NDUS average
- The number of BSC students who use tobacco is up from the 2010 number
- The number of BSC students who use prescription drugs not prescribed to them is down from 2010 (5% vs. 2.6%)
- For only the 2nd time since 2004, less than half of BSC students (45%) reported driving under the influence; however, it increased from 2010’s 42%.
- BSC students outpaced NDUS and national rates in all areas of negative consequences.

Data show that parents have a significant impact on student alcohol, tobacco, and other drug use. A state-wide initiative called the Parents LEAD program (Lead, Educate, Ask, and Discuss) is in place. It assists parents with how to talk to their student about alcohol, tobacco, and other drug use.
BSC has instituted some late night programming that includes alcohol-free activities with a social norming message. BSC has also instituted group educational intervention which teaches students about trying to make better choices in relation to alcohol. It has also been integrated into one of BSC’s first year experience courses. BSC also has an alcohol, tobacco, and other drug use restriction requirement for its student-athletes.

Old Business

Approve February 13th, 2013 Meeting Minutes
Schulz reviewed the February 13th, 2013 meeting minutes. The minutes were approved and will be posted on the website and CORE Portal.

New Business

Bavendick State Room/Breakout Rooms Equipment Rental Requests – Roethler
The main concern is for internal customers. Some events may need additional equipment rented; therefore, planners need to budget for those rentals.

Supervisor’s Meeting Agenda – Schulz
The agenda for the Supervisor’s Meeting on Thursday, March 21st includes the following: peer-to-peer applications (Weigel), Flexible Work Hours Policy (Lindgren), Legislative Updates (Skogen), Campus Updates (constructions, BPS, Pathways – Skogen, D. Clark, Carter, Roethler, and Fischer), Institutional Surveys (Schulz), Strategic Plan Update (Schulz), and Q & A.

Campus Surveys – Schulz
There have been several groups wanting to give surveys to students. BSC plans on purchasing Qualtrics, which is survey software. Many NDUS institutions will have the option to purchase the software. The council suggested drafting survey guidelines and protocol – such as what department the surveys need to go through, who is in charge of gathering the data, possible other uses for Qualtrics, and who works with the survey results.

Reports/Updates

Staff Senate Report – Sivesind
- Staff Senate has a tentative schedule completed for STAFF day. Offices will close at 11am, and lunch will be at 11:30am. Updates will be given and then staff can choose two of four breakout sessions. The day will end about 4pm.
- The Staff Senate Executive Team is working on a team charter.
- State Staff Senate will have a meeting next week.

Faculty Senate Report – Milakovic
- No Report.

Department Chair/Program Manager Report – Riegler
• Eliminating the open meeting times has helped with finding classroom space. There has been good feedback.
• BPS is pleased with what BSC is offering in classroom space in Schafer Hall.
• The department chairs/program managers are also working on catalog revisions.

Compliance Updates
• Campus Safety and Security is working on the report of fire and safety for 2012. They will have training in March for CSA.

Executive Council Updates – Schulz
• No Report.

Construction Updates – Roethler
• Construction on the Student Union should start the beginning of April.
• The land to the east of the Horizon building has been sold to the Bank of Munich. Three new buildings will be built there.

Bismarck Public Schools Transition Update – Roethler
• It sounds like BPS will provide busing for their students while on BSC’s campus. Several Tech Center classrooms will be used for English and Math. In fall 2014, the next 300 freshmen will go to Hughes, not to BSC.

Announcements
• Operations Council will not have a meeting on March 13th.
• Campus Read is celebrating their 10th anniversary this year.

Meeting adjourned at 9:13am.