Example
Assessment Plan
Bismarck State College

Program/Unit Name: ____________________________
Academic Year: ____________________
Submission Purpose: ______ Initial Assessment Plan ______ Revised Assessment Plan ______ Updating Results/Actions
Program/unit Goals:

Assessment Planning Columns

<table>
<thead>
<tr>
<th>Student Learning Outcomes</th>
<th>Program Competencies</th>
<th>Assessment Methods</th>
<th>Program Courses / Assignments Assessed</th>
<th>Implementation Plan</th>
<th>Assessment Results</th>
<th>Action Plans / Follow-Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>What should students be able to do at program completion?</td>
<td>Describe the acceptable achievement criteria and / or benchmarks that would satisfy this learning outcome?</td>
<td>How will you assess how well your students are learning this outcome? Include direct and indirect methods.</td>
<td>Relevant coursework to ensure that the students have the opportunity to learn this outcome?</td>
<td>When and how often will you collect this assessment information? Who teaches the class and is responsible for the results?</td>
<td>How well did the students do in the assessment in meeting the standards set for each student learning outcome?</td>
<td>What do you plan to do as a result of what you learned from the assessment activities?</td>
</tr>
</tbody>
</table>

EX. 1. Students should have the technical knowledge for an entry level position in the ________ field.
EX. A. Electrical Systems
EX. Pre and post tests
EX. Electronics AUTO-161
Starting & Charging systems AUTO 163
EX. Pre-test given the first day week of class.
Posttest given at course completion.
EX. William Cossette
EX. Adjust criteria to better match the assessment method and stated learning outcome(s)

This template/form is presented only as an example. You may use any format or style, however, please use the column headings as provided since they are similar to the headings and data windows in our TracDat system. Also, please include the same information questions as shown in the top section of this template.

Instructions:
- Use this template/form to guide you in developing your assessment plan
- When you’ve completed your program assessment plan you may submit your plan to your program assessment leader
- If you have already submitted an assessment plan previously and expect no changes to any of the assessment planning columns, you will then only need to submit your most recent assessment results and action/follow-up plans to your program assessment leader