Staff Senate Meeting
4/16/13
2:00-3:30 pm

Present: Norm Betland, Dave Clark, Tanya Fuher, Mike Gayette, Linda Greenstein, Laura Kalvoda, Deb Kraft, Michelle Kraft, Emily McKay, Brenda Nottestad, Leigh Nygaard, Kristyn Olzweski, Kathie Overson, Lee Red Horse, Carla Sivesind, Kristi Tetzloff, Taunia Welch, Eva Wentz, Dar Wixcey, Alison Zarr

Absent: Scott Helphrey (excused), Marnie Piehl (excused), Roxanne Van Zomeren (excused), Kylie Wilson (excused)

I. Call to Order – Meeting was called to order by Carla Sivesind at 2:00 pm.

II. Bismarck Public Schools Transition Update –

- Dale Hoerauf attended the meeting and presented an update on the Legacy High School freshmen that will be attending school on BSC’s campus in the fall.
  - Currently, there are over 900 BPS high school students taking classes at different times of the day at the Career Academy and Tech Center.
  - Classes will begin at 8:15 am on August 14, and there will be approximately 300 students on campus full time, and will attend classes in 90 minute blocks. Classes will end each day at 3:30 pm.
  - The Adult Learning Center will be moved into Schafer Hall.
  - There will be four portables behind the Career Academy, and the Collaboration Rooms in the Career Academy will also be used full time for the program.
  - There will be 15 teachers for the new freshman, all identified from other schools across Bismarck. They will be transferring to the new school.
  - Students will eat in the Gateway to Science Building, approximately 150 students at a time, and BPS will be bringing in new equipment to get the kitchen up to date.
  - BPS is currently working on establishing a pick-up/drop-off point off campus for students to get on busses and come to campus.

III. Standing Committee Reports

- Salary, Benefits and Compensation (Mike, Tanya, Kathie, Kristi) – No report, still waiting for an update from the Legislative Assembly.

- Staff Rights and Campus Life (Laura, Brenda, Kristyn, Eva) – Brenda reported that they had planned to meet on Monday, April 15 but that was cancelled due to the blizzard. They plan to reschedule soon.
  - Brenda also reported that, at the last NDUS SSS Legislative Assembly Committee meeting, House Bill 2003 was discussed. It was indicated that the legislature is going to remove some of the NDUS capital projects included in the Governor’s budget or pare down the budgets. As a result, there is concern about how that would affect campuses. Dave said that although the campuses have plans in place as to how the projects would work, the system level office now needs to come up with a plan as well.
  - Also, she reported that, in House Bill 2003, the payment amount each campus would receive was reduced. The total amount is still based on the formula proposed in the
governor’s budget, but is smaller than anticipated. Dave said that there are significant differences between the House and Senate versions of this bill. Under the House version, BSC may need to implement a tuition increase, but nothing will be decided until after the final bill comes out of the conference committee.

- Dave reported that salary increases for the next biennium will need to be taken out of additional funding dollars each campus has been allocated. The funding amount for BSC will be adequate to cover those benefits, but other campuses aren’t receiving the same amount. He said that the dollar amount each campus is receiving is based on the amount of support they currently receive.

- In addition, Brenda reported that SB2059 (PERS contribution increase) failed. There is concern that PERS is not sufficiently funded and some other action may need to be taken such as reducing the multiplier used.

- There was quite a bit of discussion in the legislature regarding whether the state should continue to provide 100% medical coverage for employees. Because costs for providing this coverage have increased significantly, language was added to the appropriations bill in the Senate to undergo a feasibility study to continue paying full medical benefits and will be readdressed at the next biennium. This would affect all state employees, not just NDUS employees.

- **Orientation and Campus Relations** (Kylee, Marnie, Leigh, Emily, Carla) – Leigh said they have a meeting set up for Thursday, April 17 with reps from each employee area, and she will bring a report to the May meeting.

- **Professional Development** (Roxanne, Taunia, Alison, Michelle, Dar) – Alison said there was no report. They have post Staff Development Day survey results but have not yet met to review them.

- **Constitution & Bylaws** (Deb, Lee, Linda, Norm) – No report.

- **Election Committee** (Ad Hoc - Alison) – Deb reported that she is waiting for Aimee to send her a list of employees by district.

- **Senate Ethics** (Ad Hoc) – No report.

IV. Other Committee Reports

- **NDUS State Staff Senate** (Carla) – Carla reported the last meeting was held on April 8. A large portion of the discussion was on the different house bills including HB2003. Several of the campuses that had funding cut wanted to encourage employees to contact the legislature to try and reinstate project money, especially money that could be used for salary and benefits. Dave said that if anyone did contact the legislature, they have to use home computers or phones, and that it can’t be through state provided resources. She also said that she has submitted a foundation grant to send four senate members to the yearly face to face meeting, which will be held June 18 at Minot State. Carla provided everyone a copy of the State Staff Senate information cards that were passed out during University Day at the Legislature.

- **Operations Council** (Carla) – Carla reported the OC has met twice since the last Staff Senate meeting (March 27 and April 10). Several items were discussed at each meeting.
There will be a supervisor’s meeting on May 1.

The reviewed the new ETL project, which is information on a potential walking trail, outdoor classrooms, picnic areas and scenic over looks (with signage) that will enhance student’s experiences and eventually increase the number of students and community members using BSC’s connected activities and facilities.

Elmer asked everyone to be cautious about downloading Prezi. He said that its current license does not comply with NDUS policies. They are working on getting the issue resolved so that it can be used on campus. In the meantime, IT asked everyone not to download it.

- **Emergency Operations** (Roxanne) – No report.
- **BSC Aquatic & Wellness Center** (Kylee) – No report.
- **Holiday Party & Employee Recognition Dinner** (Scott, Dar) – Dar said that they are still working on confirming the dinner location.

### V. Old Business

- **Building Construction Updates** (Roxanne) –
  - Dave reported that they hope to have the basement of the Meadowlark Building ready by early July.
  - All streets will be repaved and repaired this summer. Some need water and sewer work as well, so construction could be extensive.
  - Marketing and Communications will be moving to the NECE in about four weeks.
- **AQIP/Professional Development** (Scott) – No report.
- **Other Old Business**
  - **Team Charter** – Carla said that they are working on the final revisions.
    - **Funding Request for FY14** – Carla said she submitted a request, which can be used for a retreat or other Staff Senate function (such as a state wide face to face meeting) next year.
    - **Core Portal** – No report, but Carla reminded everyone to go out and take a look because there is current information being posted out there.

### VI. New Business

- **New Projects/Ideas** – No report.
- **Other New Business** – No report.
- **District Concerns** – No report.

### VII. District Updates

- Leigh reported that Admissions is still looking for a few volunteers to help give campus tours. If anyone is interested, please contact her. They are looking at potential doing one tour per day during the summer months.

### VIII. Upon motion made by Tanya and seconded by Leigh, the meeting adjourned.