Staff Senate Meeting
6/19/13
2:00-3:30 pm

**Present:** Norm Betland, Christina Burns, Dave Clark, Kate Dorfschmidt, Marilyn Eckroth, Tanya Fuher, Mike Gayette, Linda Greenstein, Mike Hardy, Jason Harris, Scott Helphrey, Elwood Hines, Laura Kalvoda, Deb Kraft, Michelle Kraft, Kristyn Nieuwsma, Leigh Nygaard, Kate Olson, Marnie Piehl, Lee Red Horse, Aimee Schmit, Marlene Seaworth, Carla Sivesind, Kristi Tetzloff, Roxanne Van Zomeren, Taunia Welch, Eva Wentz, Alison Zarr

**Absent:** Emily McKay (excused), Brennda Nottestad (excused), Kathie Overson (excused), Dar Wixcey (excused)

I. **Call to Order** – Meeting was called to order by Carla Sivesind at 2:00 pm.

II. **Standing Committee Reports**

- **Salary, Benefits and Compensation** (Mike, Tanya, Kathie, Kristi) – No report.
- **Staff Rights and Campus Life** (Laura, Brenda, Kristyn, Eva) – No report.
- **Orientation and Campus Relations** (Kylee, Marnie, Leigh, Emily, Carla) –
  - Marnie reported that they are working on the AQIP proposal.
  - Carla reported that she sat in on one of CETI’s Mentoring sessions. She would like to learn more about it, but needs to talk to Lorelei Anderson.
- **Professional Development** (Roxanne, Taunia, Alison, Michelle, Dar) – No report.
- **Constitution & Bylaws** (Deb, Lee, Linda, Norm) – Carla reported that she will get the by-law changes updated that were approved in May and will post a new copy on the website.
- **Election Committee** (Ad Hoc - Alison) – No report.
- **Senate Ethics** (Ad Hoc) – No report.

III. **Other Committee Reports**

- **State Staff Senate** (Carla) – Carla reported that she attended the State Staff Senate face-to-face meeting on June 18. She said that they elected new officers, and that the new president is from NDSU.
  - Another topic that they discussed was that new guidelines for the Health Insurance Portability and Accountability Act effective 1-1-2014.
  - She said that they have also determined that the 2014 face-to-face meeting will take place at either Mayville, Devils Lake, or Valley City.
  - She said that Janice Hoffarth, the NDUS representative from State Staff Senate, reminded everyone to join the NDSSS Facebook page. The address is [facebook.com/northdakotastatestaffsenate](http://facebook.com/northdakotastatestaffsenate).
- **Operations Council** (Carla) – Norm reported that the Operations Council sent a survey to managers across campus. They are looking at making some changes to the informational meetings they started holding during the 2012-2013 year.
• **Emergency Operations** (Roxanne) – No report.

• **BSC Aquatic & Wellness Center** (Kylee) – No report.

• **Holiday Party & Employee Recognition Dinner** (Scott, Dar) – Scott said that they are working through a lot of details, but still need to confirm a location. Otherwise, no report.

IV. **Old Business**

• **Building Construction Updates** (Roxanne) – Dave gave updates on several projects across campus.
  - The Student Union is two months behind schedule, due to the rain setbacks in May.
  - With the foundation’s assistance, they are looking at housing issues on campus. They are in the process of working out finance issues and also permitting from the city. Due to the large amount of construction going on in the area, everything is backed up, including permitting, so he wasn’t sure how much that will set the project back. He said that they are looking at possibly building an apartment type structure, which will be placed east of Lidstrom Hall. It would have room for approximately 100 beds, but with minimal amenities. It would have two bedroom suites, and there would be four students housed in each suite. They would still need to contract with food service.
  - Meadowlark construction is on schedule; they plan to move Tamara Barber’s team and OSHA out of Horizon in early August.
  - The BSC Communications and Creative Arts Center will be advertising for architectural work soon. The first phase will be the building and the creative spaces. The second phase would be the second theater.
  - The Bowl construction is going well and is on schedule, but he said that he didn’t think the suites would be quite ready for the fall sports.

• **AQIP/Professional Development** – No report.

• **Other Old Business** – No report.

V. **Election of Officers**

  - Nominations were opened for President. Carla nominated Marnie Piehl for President. The nomination was seconded by Leigh Nygaard. Marnie accepted the nomination. A vote was taken and the motion carried for Marnie to be the new Staff Senate President.
  - Nominations were opened for Vice President. Alison nominated Mike Hardy for the position. The nomination was seconded by Eva Wentz. Mike accepted the nomination. A vote was taken and the motion carried for Mike to be Staff Senate Vice President.
  - Nominations were opened for Secretary/Treasurer. Roxanne nominated Alison Zarr. The nomination was seconded by Norm. Alison accepted the nomination. A vote was taken and the motion carried for Alison to be Secretary/Treasurer.

VI. **New Business**

• **New Projects/Ideas** – No report.

• **Other New Business** – No report.

• **District Concerns** – No report.
VII. District Updates –
  o Leigh said that September 24 will be Explore BSC Day on campus. She said that this event will bring over 300 students on to campus, and that the events will be held in the Armory. The admissions office will also be hosting open houses during Teacher’s Convention.
  o Kristi reported that student registration is going well.

VIII. Upon motion made by Marlene and seconded by Alison, the meeting adjourned.