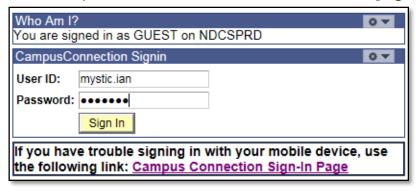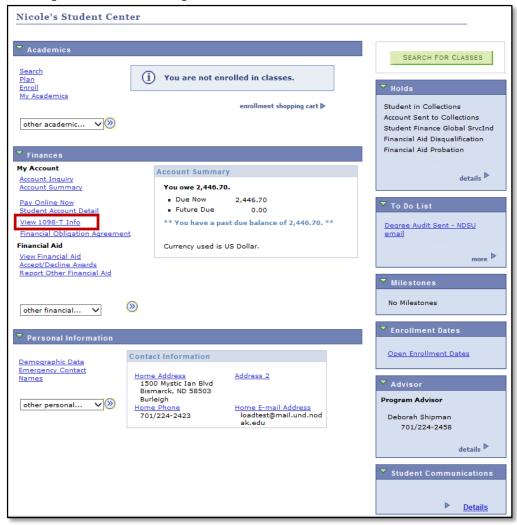## CampusConnection Helpsheet
View-Print 1098-T

1. Access CampusConnection.

2. Enter CampusConnection UserID and Password. Click **[Sign In]**.
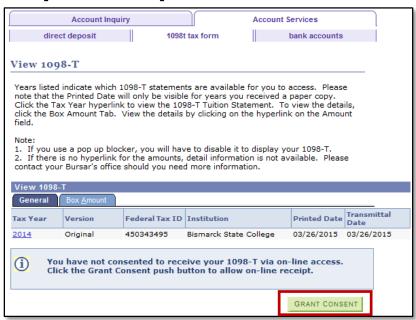

On your Student Center under Finances

3. Click **[View 1098-T Info]**.

First time users must grant consent.

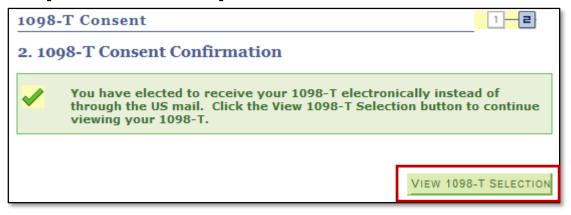*(Go to Step 7 if consent already granted)*

4. Click **[Grant Consent]**.

5. Check **[Yes, I have read the agreement]** box. Click **[Submit]**.
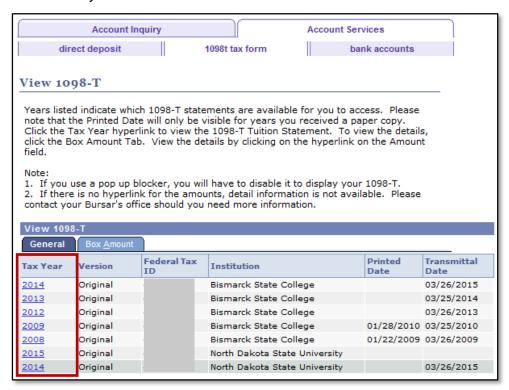

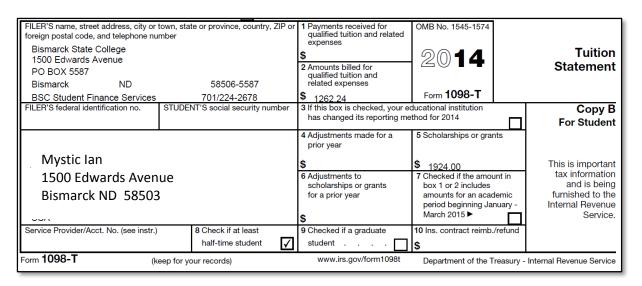6. Click **[View 1098-T Selection]**.

Print 1098-T

7. Select tax year.

8. Print.

Once consent is granted, 1098-T form will no longer be mailed. Each tax year it will be available for viewing/printing January 31.