

CampusConnection Helpsheet Request Official Transcript

You will need a current email address and a valid debit/credit card.

1. Access [CampusConnection](#) using Mozilla Firefox or Google Chrome.
2. Enter CampusConnection UserID and Password. Click **[Sign In]**.

Who Am I? You are signed in as GUEST on NDCSPRD

CampusConnection Signin

User ID: mystic.ian

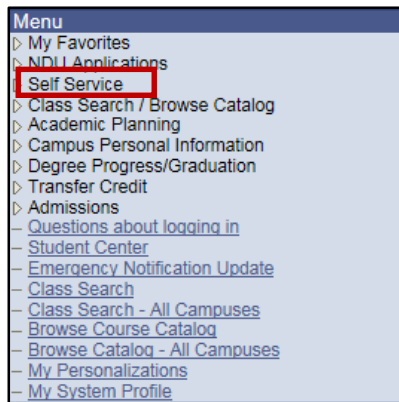
Password: ●●●●●●

Sign In

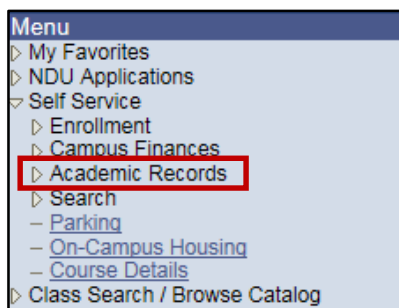
If you have trouble signing in with your mobile device, use the following link: [Campus Connection Sign-In Page](#)

On the left side menu:

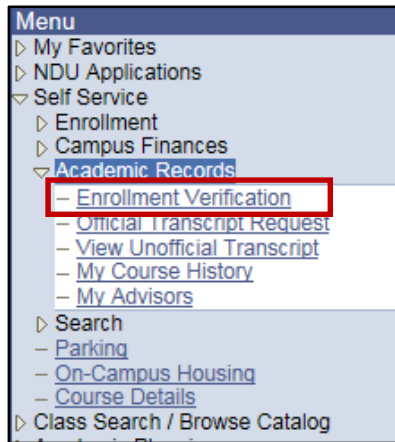
3. Click **[Self Service]**.



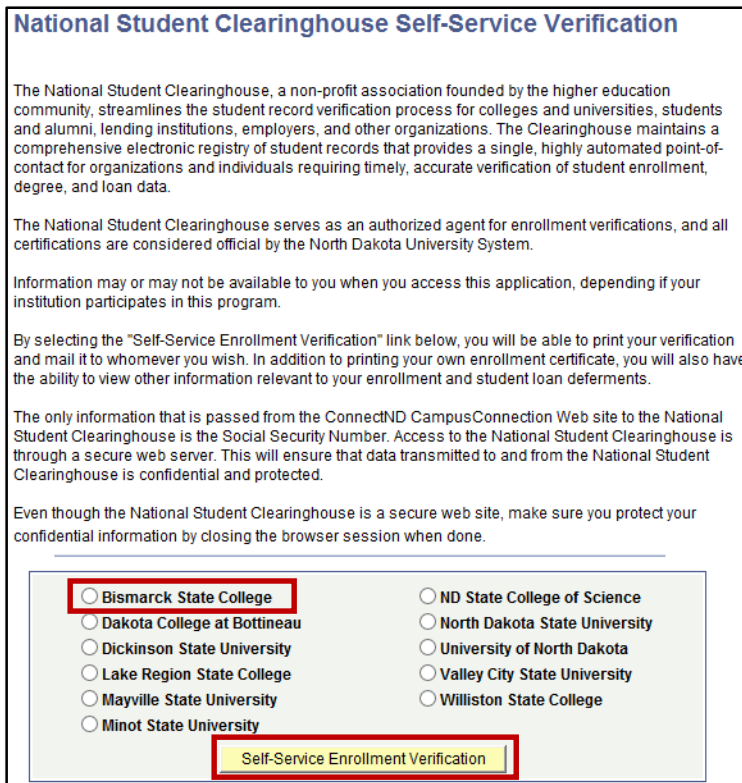
4. Click **[Academic Records]**.



5. Click **[Enrollment Verification]**.



6. Select **[Bismarck State College]**. Click **[Self-Service Enrollment Verification]**.



7. Select [Order or track a transcript].

Student Self-Service Site BSC BISMARCK STATE COLLEGE

Help Log Out

Welcome. This service is offered by the National Student Clearinghouse in cooperation with BISMARCK STATE COLLEGE.
IMPORTANT: Do NOT use the browser forward/back buttons. Log Out when you are done to protect the privacy of your records.

Please select from the following options:

- Obtain an enrollment certificate to print and mail to a health insurer or other company that requests proof of my enrollment.
 - Current enrollment All enrollment
- View the enrollment information on file with the Clearinghouse.
- View the student loan deferment notifications that the Clearinghouse has provided to my loan holders (lenders and guarantors).
- View the proof(s) of enrollment that the Clearinghouse has provided to my health insurers and other providers of student services or products.
- View specific information about my student loans. [LoanLocator](#)
- **Order or track a transcript**

To ensure the security and confidentiality of sensitive information being transmitted over the Internet, the Clearinghouse protects its customers by using Secure Socket Layer (SSL) technology provided by the VeriSign Secure Site Program. SSL encrypts/unencrypts the data before the Server/Client sends or receives transmissions.

You will need a current email address and a valid debit/credit card.

8. Click [Start].

Transcript Ordering Center BSC BISMARCK STATE COLLEGE

Accessibility Help Log Out

Welcome to Transcript Ordering

Transcripts sent from BSC to the following Educational Institutions within North Dakota are sent electronically:

Colleges or Universities

- Dakota College of Bottineau
- Dickinson State University
- Lake Region State College
- Mayville State University
- Minot State University
- North Dakota State College of Science
- North Dakota State University
- University of North Dakota
- Sitting Bull College
- Valley City State University
- Williston State College

Educational Organization

- NATA Eligibility Center
- ND Board of Nursing
- ND Department of Public Instruction
- ND Education Standards and Practices Board
- ND National Guard

You can pay for your transcript order, if a cost is involved, with any major credit or debit card. Your credit or debit card is not charged until your school sends your transcript(s). However, if you use a debit card, your bank may put a hold on your funds when we pre-authorize your payment. If you have questions on the pre-authorization, please contact your bank. Order updates will be sent to you via email and, if you choose, text messages. You can also track your transcript order online.

The following may be required to order a transcript online:

- ✓ A major credit or debit card
- ✓ An email account
- ✓ Your signed consent

Start

Questions? Check [Transcript Ordering Help](#).

Track Your Order

Your Transcript Order #:
 [Help](#)

Your Email Address:
 [x](#)

Enter the transcript order number sent to you in your order confirmation email and the email address you used to place the order.

9. Complete the 6 step process.

Transcript Ordering Center **BSC BISMARCK STATE COLLEGE**

Accessibility Help Log Out

Enter Personal Info Select Recipient Enter Recipient Details Review Order Enter Payment Info Sign Consent

Enter Your Personal Information

Items marked with * are required.

Enter Your Information

Current Name:	Name While Attending School: <small>(if different from current name)</small>
* First Name: <input type="text"/>	First Name: <input type="text"/>
Middle Name: <input type="text"/>	Middle Name: <input type="text"/>
* Last Name: <input type="text"/>	Last Name: <input type="text"/>
* Date of Birth: <input type="text"/> <small>mm/dd/yyyy (with or without slashes)</small>	

Contact Information

Please enter a phone number where we can reach you if there are questions about your transcript order. Your email address will be used to send you your order confirmation and order status alerts. The National Student Clearinghouse will not use your contact information for solicitations.

* Phone Number:
For international phone numbers, include the country and area/city codes (e.g., 44-202-12345678)

* Email:

* Confirm Email:

Next [Cancel Order](#)

For general ordering information as well as delivery and fee options, see [Official Transcript Ordering Service](#).