STAFF SENATE MINUTES
September 21, 2010

Senators present: Chris Abbott, Zak Allen, Dusty Anderson, Brenda Austin, Jean Berger, Dave Clark, Sacheen Whitetail Cross, Sheila Curl, Dave Ell, Karen Erickson, Donna Fishbeck, Sue Hartley, Scott Helphrey, Josh Jeffers, Claire Jorgensen, Darcy Makeeff, Kene Miller, Brenda Nottestad, Aimee Schmit, Kayla Seifert, Greg Sturm, Roxanne Van Zomeren, Christine Beckler.

President Jeffers called the meeting to order at 3:08 pm.

Approval of Minutes – June 21, 2010
Senator Fishbeck moved to approve the August 10, 2010, minutes. Senator Sturm seconded. Motion carried.

State Staff Senate
President Jeffers informed the senators of the State Staff Senate (SSS). The SSS is in the process of obtaining a non-voting seat on the State Board of Higher Ed. In order to do this the SSS bylaws would need to be changed.

Senator Clark explained that the SBHE wants all campuses to report their tuition rates for residents and non-residents and would like to have just two rates (resident and non-resident). This would also affect our online tuition rates. The SBHE is looking into tuition going by credit hour at each institution (this is what BSC does).

Staff Senate Committees/Projects
President Jeffers stated that we need to fill two staff senate committees. One being the program committee which would oversee all other committees and report to the OC and EC. The second committee would be a Constitution Bylaws Review committee, this committee will need to review the bylaws and make any necessary changes. Jeffers passed around sign up sheet for these committees.

There was discussion as to having a spring break speaker again this year. If a spring break speaker is decided on it will need to impact the staff at BSC.

Committee Update
Senator Makeeff updated the senators on Staff Development Day. A day has been chosen for May 19th. The staff development day committee will be meeting frequently to decide on speakers, food, details, etc.

Operations Council Report – Kene Miller
Kene Miller reported.
- Deliveries for BSC need to be addressed to the Armory address for our mail room to distribute. The armory address is 1601 Edwards Ave. The Bookstore and CETI will still be using their addresses for their deliveries.
• The Strategic Objective committee that goes through the AQUIP processes presented an organizational chart for IT.
• A Sustainability committee was started to help BSC be more sustainable (being green). A suggestion by this committee was to have tray less Tuesday’s where those eating in the Union would not use trays on Tuesday’s to say energy. Senator Allen added that there will be wind and solar energy on campus in the future.

**Executive Council Report – Dave Clark**

Dave Clark reported.

• Updated the committee on the 40 hour work week which was brought to campus earlier
• A draft of the ideas of how BSC would use the law enforcement building for was sent to the governor’s office for review. The OC’s recommendation was to turn it into a student center with housing and student organizations.
• BSC’s budget meeting with OMB is scheduled for mid-October. OMB and the legislature will have the final vote on the budget. The physical plant building was already ok’d to be in the budget and the higher Ed center was also given approval to be submitted.

**Constituent Contacts**

President Jeffers asked if anyone contacted their constituents and if they had any concerns for staff senate.

Senator Fishbeck explained that there has been some confusion on BSC’s no smoking policy and how BSC is implementing it.

Senator Makeeff had a constituent come to her with some concerns. This constituent suggested that a new bylaw be placed that in order to be voted onto staff senate an employee must have worked at BSC for at least one year. Another suggestion from this constituent was to have some kind of a family fun day on campus during the weekend for employees to bring their family and show them the campus and have BSC have games and food for the families. The same constituent also suggested that an anonymous suggestion box be on the staff senate website for staff to make suggestions.

President Jeffers asked that all senators contact their constituents to let them know who they are.

A motion was made by Senator Van Zomeren to adjourn the meeting and seconded by Senator Allen. The meeting adjourned at 4:05 pm.

Submitted by:
Darcy Makeeff